

# Pre-application Form

## (Small and Medium Proposals)

### Pre-application inquiry

To obtain pre-application advice, please complete this form in full. Please note that a fee is payable for this advice – full details of charges can be found on our website.

<p>Please complete all 7 sections of this form. Failure to do so could delay your inquiry. You can continue your answers on a separate sheet if there is not enough space on this form.</p>	
<b>1 APPLICANT</b>	
Name _____	Phone _____
Address _____	
_____	
Email _____	Postcode _____
_____	
Mobile _____	
<b>2 AGENT (IF ANY)</b>	
Name _____	Phone _____
Address _____	
_____	
Email _____	Postcode _____
_____	
Mobile _____	
<b>3 ADDRESS OF THE SITE</b> Please give the full postal address of the land to which this inquiry relates.	
If the same as section 1 – tick box <input type="checkbox"/> If not fill out the following:	
Name _____	Phone _____
Address _____	
_____	
Email _____	Postcode _____
_____	
Mobile _____	
<b>4 PRE-APPLICATION TYPE</b> - Please select as appropriate.	
Small Proposal	<input type="checkbox"/>
Medium Proposal	<input type="checkbox"/>
<p><i>For details of the pre-application fee categories please refer the Councils Pre-Application Charging Schedule that can be found on the Council's following Pre-Application Web Page.</i></p> <p style="text-align: center;"><a href="https://www.walthamforest.gov.uk/content/get-planning-pre-application-advice">https://www.walthamforest.gov.uk/content/get-planning-pre-application-advice</a></p>	



**8 DECLARATION AND SIGNATURE** Please make sure you sign and date your application.

I (the undersigned) confirm that a pre-application meeting is requested and confirm that the relevant fee is enclosed/has been paid online as payment for the service.

Signed \_\_\_\_\_ (on behalf of \_\_\_\_\_ )

Print Name \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SEND YOUR COMPLETED PRE-APPLICATION INQUIRY TO THE FOLLOWING EMAIL:**

**[planningvalidation@walthamforest.gov.uk](mailto:planningvalidation@walthamforest.gov.uk)**