

## Small Business Rates Relief 2017-18

### Your 2017-18 Bill

We have assumed that you are entitled to Small Business Rate Relief (SBRR) based on the Rateable Value of the property, and the relief is shown on your Bill. Please read the eligibility criteria below to ensure that this is correct.

You must advise the Council if you are not eligible for this relief by completing the form overleaf and return it to us by post to the address shown; or

By emailing us at [businessrates@walthamforest.gov.uk](mailto:businessrates@walthamforest.gov.uk)

### Eligibility Criteria

You can get small business rate relief if:

- your business only uses one property
- your property's rateable value is less than £15,000
- your property is not empty

You won't pay business rates on properties with a rateable value of £12,000 or less all the time you meet the qualifying criteria.

The rate of relief goes down gradually from 100% to 0% for properties with a rateable value between £12,001 and £15,000.

### If you use more than one property

You can get small business rate relief if the rateable value of each of your other properties is less than £2,900, and if the rateable values of all the properties added together is not more than £27,999.

### If you take on a second property in 2017/18 (or during the billing year)

You'll keep getting any existing relief for one year when you get a second property.

### Small business multiplier

If your property has a rateable value below £51,000 in Greater London you're considered a small business.

Even if you don't qualify for SBRR, your business rates will be calculated using the small business multiplier instead of the standard one. This is the case even if your business uses more than one property.

The multiplier shows the percentage (pence in the pound) of the rateable value that you pay in business rates. The Standard Multiplier for 2017-18 is 0.479 and the Small Business Multiplier is 0.466.

## Small Business Rates Relief

### Only complete if you DO NOT qualify

Account reference:

Property address where SBRR has been given:

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I declare that I have read the eligibility criteria overleaf and that **I do not qualify** for small business relief due to the following reason(s). Tick whichever box applies.

- The property is empty. Date property became empty: \_\_\_\_\_
- I have other Business properties elsewhere in England and the rateable value of one or more of the properties exceeds £2,899
- I have other Business properties elsewhere in England and the rateable value of all the business properties exceeds £27,999

Please give addresses of all your other properties and their Rateable Values below;

Please note:- If you tell us that you have more than one business address in England, we will verify, then contact you again if SBRR does not apply.

.Address	Rateable Value
<i>(Continue on another page if necessary)</i> 4. Signature of the ratepayer or person authorised to sign on behalf of the ratepayer.	
Print your name in block letters:	
Capacity of the person signing: e.g. Director, partner etc.	
Contact Telephone number:	
Email:	
Date:	
<b>Return by email to: <a href="mailto:businessrates@walthamforest.gov.uk">businessrates@walthamforest.gov.uk</a></b> or by post to: Revenues and Benefits Service, London Borough of Waltham Forest, PO Box 856, London E17 9PN	