

**MINUTES OF THE MEETING OF THE
LONDON BOROUGH OF WALTHAM FOREST
STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION (SACRE)
HELD ON 10 OCTOBER 2018 AT 5.40PM
AT WALTHAM FOREST TOWN HALL, COUNCIL CHAMBER**

Present:

Ted Cooke	Chair Member Group B
Steven MacDonald	Co-opted Member
Femi Cole-Njie	Member Group A
Keith Pilling	Member Group A
Paul Braham	Member Group A
Tara Khana	Member group A
Mike Stygal	Member Group A
Peter Dawe	Member Group C
Heather Soar	Member Group C
Rukhsana Yaqoob	Member Group C
Hilda Jackson	Member Group C (from 6pm)
Ruth Kaufman	Member Group D (from 5.45pm)
Cllr Zia-Ur Rehman	Member Group D
Darra McFadyen	LBWF School Effectiveness Advisor Group
Shauna McAllister	Deputy LADO
Anna Co	Faith and Beliefs Forum

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
5	Mr Cooke to contact Mr Kilgallon	Mr Cooke	November 2018
9.1	Annual report: <ul style="list-style-type: none"> • Mr Cooke to provide introduction and foreword • Mrs Miller to completion sections with commentary from members • Mrs Miller to finalise draft before submission to SACRE in November 	Mr Cooke/ Mrs Miller	November 2018
10	Annual work plan of SACRE	Clerk	November 2018

1. WELCOME INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 In the absence of the Clerk, Mr Cooke welcomed all those present to the meeting.
- 1.2 Introductions were made including a welcome to Shauna McAllister, it was agreed that Mr Cooke start the meeting.
- 1.3 Apologies for absence were received and accepted from Fr Walsh and Mr Kilgallon and those apologies were accepted.
- 1.5 The meeting was quorate there being a member from each of the four representative groups present.

2. DECLARATIONS OF INTEREST

- 2.1 There were no declarations made pertaining to this meeting's agenda.

Ms McFadyen took the chair.

3. ELECTION OF OFFICERS

- 3.1 Ms McFadyen welcomed nominations for the position of Chair of the WF SACRE, for the 2018/2019 academic year. Mr Stygal proposed that Mr Cooke be elected as chair of the SACRE for this academic year,, this was seconded by Mr Dawe. With no other nominations and no objections, members unanimously agreed to elect Mr Cooke as Chair.
- 3.2 Mr Cooke welcomed nominations for the position of Vice-Chair of the WF SACRE, for the 2018/2019 academic year. Cllr Rehman and Mr Stygal stood for election. Both candidates gave a short personal presentation.

Cllr Rehman and Mr Stygal left the room.

Mr Cooke welcomed members to cast their votes. Members cast their votes by secret ballot, and by a majority, Mr Stygal was elected as Vice-Chair of the WF SACRE for the 2018/2019 academic year.

Cllr Rehman and Mr Stygal re-joined the meeting and were advised of the outcomes of the ballot.

Members congratulated Mr Cooke and Mr Stygal on their appointments.

4. Safeguarding in Faith Schools (presentation)

Members welcomed Ms McAllister to the meeting and for the presentation she was to provide.

Ms McAllister noted that there was a need for a multi-agency approach and requirement for sharing information. Ms McAllister spoke to members about the training being delivered and work being done with safeguarding leads in schools and settings, she highlighted the following points:

- KCSIE (keeping children safe in education, 2018) makes it mandatory for all schools and settings to share information.
- The process of investigating referrals or concerns from faith schools is exactly the same as non-faith schools.

- Disclosures from faith communities are investigated as referrals from any community or group
- The emphasis and key is always on keeping children safe, and children feeling safe.
- Another key for all communities, settings and schools is open vigilance and shared commitment to children's safety.

Members discussed physical chastise of children, and the LADO view was very clear that hitting of smacking of children is viewed as abuse and is no longer accepted as a reasonable way to discipline children.

Ms McAllister spoke to members about the Prevent agenda, this being a protector for children and young people vulnerable to grooming.

Mr McDonald spoke about the council of Mosques and their acceptance of advice from the LADO and their commitment to safeguarding.

Mr Stygal confirmed that the Inner Faith groups had made similar commitments to openness and training of keeping children and young people safe.

Mr Cooke spoke about the need for training and openness in all organisations and that the need to challenge the complacency that can lead to poor practice in safeguarding.

Thanks were expressed to Ms McAllister for her presentation and participation in the meeting.

Ms McAllister left the meeting.

5. The Faith & Belief Forum (presentation)

Members welcomed Ana Co to the meeting and expressed thanks for the presentation she was to provide.

Ms Co gave members a presentation on the work of the Faith and Belief Forum, providing an overview of the different ways that the forum works with different groups and organisations of all faiths and beliefs; this was to create a society where difference was celebrated.

The Faith and Belief Forum had worked with 18 schools and colleges in WF, the forum will continue to work with WF Schools this year, a collective meeting with WF School was scheduled to take place on 30 October 2018.

Members discussed how funding and changes to schools were managed. Ms Co advised that 2017/2018 was fully funded via a grant, this was to continue for 2018/2019. Mr Cooke welcomed the possibility of training for school governors in this area and agreed to pick this up with the LA outside of this meeting.

Action: Mr Cooke to contact Mr Kilgallon

Thanks were expressed to Ms Co for her presentation and participation in the meeting.

Ms Co left the meeting.

6. Minutes

- 6.1 Members received the minutes of the meeting held on 11 July 2018 and agreed these to be an accurate record of the meeting. Mr Cooke signed a copy and these were retained by the clerk.

Matters arising

To note that Ms Kaufman had submitted her apologies for the meeting held on 11 July 2018 but these had not been recorded in the minutes.

7. SACRE Membership

- 6.1 This item was deferred to the November meeting.

8. Key stage 3 & 4 Agreed Syllabus – update on progress

- 8.1 Ms McFadyen advised the SACRE that she had updated the Syllabus for the meeting on 26 September 2018, where members were invited to participate in a feedback on the draft.

- 8.2 A glossary was tabled for this meeting as requested by members. Ms McFadyen reminded members that all documents currently being considered were drafts and not final versions for approval.

- 8.3 Ms Kaufman asked about the status of the points circulated by Mrs Miller (Governor Services), Ms McFadyen confirmed that those points were guidance and not statutory.

- 8.4 Ms Kaufman asked for clarity around the statutory and non-statutory parts of the syllabus, it was agreed collectively that guidance to schools on what was 'statutory' and 'non-statutory' would be beneficial.

9. Draft Annual Report (to be tabled)

- 9.1 Members noted receipt of the draft document. It was noted that whilst Mrs Miller was providing the draft, there were a number of actions that needed to be completed before the report could be approved in November:

- Mr Cooke to provide introduction and foreword
- Ms McFadyen to completion sections with commentary from members
- Mrs Miller to finalise draft before submission to SACRE in November

10. Annual work plan of SACRE

This item was deferred.

Action: Agenda item

11. Update on the Partnership with Newham SACRE

- 11.1 Student Council

Ms McFadyen advised members that a 'student SACRE' was currently being formed in partnership with Newham; the first event took place at Newham. The Student SACRE was currently seeking secondary school representatives and Ms McFadyen would be working on seeking these over the autumn term.

The ambition was affirmed to have the student SACRE formed and holding meetings by spring 2019.

Ms McFadyen confirmed to members that joint teaching was to take place with colleagues from Newham Council on 28 November, hosted in WF Town Hall. All members were welcomed to attend this event and sign up for the workshops available; it was noted a flyer for the event had been circulated.

12. Any Other Business

There was none.

13. Date of next and future meetings, and agenda items:

Mr Cooke gave his apologies for the meeting on the 21 November 2018, due to planned surgery. Mr Cooke thanked Mr Stygal for Chairing this meeting in his absence.

Autumn 2018			
Wednesday 21 November	5.30pm	WF Town Hall – Room 3	Life chances – Cllr Williams KS3&4 AS update Final Annual Report Agreement of ASC (spring 2019) Connecting communities
Spring 2019			
Wednesday 23 January	5.30pm	WF Town Hall – Room 3	Membership updates Guidance updates
Wednesday 27 March	5.30pm	WF Town Hall – Room 3	MET presentation – Update on Project Griffin Feedback from AS Launch
Summer 2018			
Wednesday 24 April	5.30pm	WF Town Hall – Room 3	Membership updates Draft Annual Report Priorities for 2019/2020
Wednesday 10 July	5.30pm	WF Town Hall – Room 3	Draft SACRE Plan for next year Annual report

The meeting closed at 7.40PM

Chair: (print)

..... (sign)

Date:

Chair's Initials:
