

Disabled Persons Freedom Pass Application Form

Completed applications should be **posted** along with one passport sized photograph to the following address:

**The Mobility Team,
Waltham Forest Town Hall,
Forest Road, Walthamstow E17 4JF**

Please note that the Mobility Team is unable to see visitors.

Alternatively you can hand your application form into one of three Libraries Plus locations at North Chingford, Walthamstow or Leyton.

You will need to supply copies of the following proofs with your application:

Confirmation of your identity (Birth/Adoption Certificate, Passport, Valid Driving Licence)

Confirmation of your address (i.e. recent Utility Bill, Rent Book, Council tax Bill)

Please note we are unable to return original documents so please send in photocopies.

Further information about proofs that may be required to process your application is available in the notes at the back of this application.

If you have lost or had your pass stolen or it is faulty do not complete this application form. Please call **0300 3301433** where your pass can be replaced.

You **may not** hold both a Disabled Person's Freedom Pass and an Older Person's Freedom Pass.

If you would like to apply for an Elderly Person's Freedom Pass you will need to apply directly to a Post Office.

FOR OFFICE USE ONLY - DPFP

Date Received:

Person ID:

Section A - Applicants Details

If you are completing this from on behalf of the applicant please provide their details and complete the guardian or representatives declaration at the end of this form.

Surname:

Title (Mr, Mrs, Miss etc.):

Forename(s):

Date of Birth DD/MM/YYYY):

Maiden Name or Other Names you are known by:

- ***Please remember to provide a photocopy of your confirmation of your identity***

Your current address:

Post Code

- ***Please remember to provide a photocopy of your confirmation of your address***

Telephone Number(s):

National Insurance Number:

Place of birth (Town and Country):

Previous address if different within the last 3 years::

Post Code

Section B - Automatic Eligibility

If you answer 'Yes' to any of the questions in this section you will be automatically eligible to a Disabled Person's Freedom Pass.

Category A - Are you registered or certified blind or partially sighted? Yes

- If you are not registered blind or partially sighted with Waltham Forest please attach a copy of your CVI or BD8 report.

Category B - Are you registered or certified profoundly or seriously deaf? Yes

- If you are not registered profoundly or seriously deaf with Waltham Forest please attach a copy of your audiologist's report.

Category C - Are you unable to communicate orally? Yes

- Please supply a copy of your speech or language therapists report confirming your diagnosis and detailing the effect upon your speech.

Category D – Have you lost or have lost the use of both arms? Yes

- Please supply a letter from your GP or Health Professional verifying your medical condition.

Category E – Do you have a learning disability, that is, a state of arrested or Incomplete development of mind which includes significant impairment of intelligence and social functioning? Yes

- If you are not registered as having a learning difficulty with Waltham Forest, please supply one of the following: Statement of Educational Needs, Speech/Language therapy report or a social worker/psychologist report.

Category F – Have you been or would you be refused a licence to drive for any Reason other than misuse or alcohol abuse? Yes

- Please supply a letter from the DVLA regarding your inability to drive.

Category G (1) – Do you receive the higher rate mobility component of **Disability Living Allowance** or **Personal Independent Payment** under the 'moving around' Descriptor for the mobility component? (you must score at least 8 points to qualify) Yes

- Please supply a copy of your award letter which states the award period and level.

Category G (2) – Do you receive a War Pensioner's Mobility Supplement? Yes

- Please supply a copy of your award letter.

Section C – Eligibility Subject to Further Assessment

If you answered 'no' to the questions in section B, you may still be eligible for a Disabled Person's Freedom Pass under one of the following categories.

Are you unable to walk or have considerable difficulty in walking because of a permanent and substantial disability, or would the exertion to walk constitute a danger to your health or be likely to lead to a serious deterioration of your health?

Yes

- Please tell us about what your impairment is and how it affects your mobility and what medication you are taking to assist you with your condition

(Attach further pages if required)

- To assist with our assessment please supply up-to-date medical letters or reports if you are being seen by a specialist regarding your condition

LONDON ONLY PASS – Do you have severe mental health disabilities and attend a day service or services provided by Waltham Forest?

Yes

- **Please supply a letter of support and confirmation that you attend a day service from your psychiatrist or from the day centre you attend.**

Section D – Declaration and Notes

I confirm that the information I have given is true. I know that Waltham Forest Council is

responsible for protecting public money and may use the information I have provided to detect fraud. It may also share the information with other public organisations for the same reason.

I understand that freedom passes are for use by the holder only and must not be displayed unless the primary purpose of the journey is to provide the holder with transport. If the badge is misused it may be withdrawn and I may be liable for prosecution.

I accept that the misuse of any mobility service or making a false statement may result in prosecution and/or permanent withdrawal of the service.

Signature:

Date:

Print name:

Telephone number:

Before you submit this application form please go through the checklist below

- Have you enclosed 1 passport size photograph?
- Have you enclosed a copy of confirmation of your identity (Birth/Adoption Certificate, Passport or Valid Driving Licence?)
- Have you enclosed a copy of confirmation of your address (i.e. recent Utility Bill, Rent Book or Council tax Bill)
- If you have applied under Section B (Automatic Eligibility) have you enclosed a copy of your proof? (i.e. a copy of our CVI/BD8 or a letter from the Department for Work and Pensions which confirms your award for Disability Living Allowance and at what rate you qualify).
- If you have applied under Section C (Eligibility Subject to Further Assessment) have you enclosed copies of any medical reports that you may have that would support your application.
- If you have applied under Section C (**LONDON ONLY PASS**) have you enclosed a letter of support which confirms that you attend a day service from your psychiatrist or from the day centre you attend.

PLEASE DO NOT SEND ORIGINAL DOCUMENTS WITH YOUR APPLICATION AS WE ARE UNABLE TO RETURN ORIGINALS