



Highams Park Planning Group

www.highamparkplan.org

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Ms. Afreen Ayesha
Planning Policy Officer
Place and Design
London Borough of Waltham Forest
2nd Floor West
Waltham Forest Town Hall
Fellowship Square
Forest Road
London E17 4JF

24th January 2024

Dear Afreen,

Application For Re-Designation as The Neighbourhood Forum for The Highams Park Area

In accordance with The Neighbourhood Planning (General) Regulations 2012, this letter constitutes a formal application for the re-designation of the Highams Park Planning Group as the neighbourhood forum for the Highams Park Area. The application includes the following information in accordance with Part 3 Regulation 8:

- a) The name of the proposed neighbourhood forum;
- b) A copy of the constitution of the proposed neighbourhood forum;
- c) The name of the neighbourhood area to which the application relates and a map which identifies the area;
- d) The contact details of at least one member of the proposed neighbourhood forum to be made public under regulations 9 and 10; and
- e) A statement which explains how the proposed neighbourhood forum meets the conditions contained in section 61F(5) of the 1990 Act.

I trust this application includes everything you need to take the application forward. Should you require any further information then please feel free to contact me on the above details or by email to highamparkplan@gmail.com.

Yours sincerely

Gordon Turpin
Chair
Highams Park Planning Group





THE NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012 APPLICATION FOR DESIGNATION OF A NEIGHBOURHOOD FORUM

The name of the proposed neighbourhood forum:

The Highams Park Planning Group (HPPG)

A copy of the constitution of the proposed neighbourhood forum:

The attached constitution dated was adopted at our last Annual General Meeting on 11th October 2023. This constitution contains some minor modifications to our original constitution dated 11th January 2014 to reflect how HPPG now operates.

The name of the neighbourhood area to which the application relates and a map which identifies the area:

The Highams Park Plan Area is map attached with the constitution. The boundary is unchanged from the area originally designated by the Council on 15th July 2014.

The contact details of at least one member of the proposed neighbourhood forum:

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A statement which explains how the proposed neighbourhood forum meets the conditions contained in section 61F(5) of the 1990 Act.

The Highams Park Planning Group is a relevant body as required by Section 61G of the 1990 Act, in that:

- a) It has a written constitution.
- b) The Forum's constitution clearly states that it was established for the purpose of: promoting or improving the social economic and environmental well-being of Highams Park; the neighbourhood area to which the Forum relates. This purpose is clearly set out in the constitution.
- c) The constitution also confirms that membership is open to all who live or work in the Highams Park area, including elected members of Waltham Forest Council, although the latter would not normally serve on the Coordinating Committee unless specifically elected to do so.
- d) The Forum has over 1,000 members which is above the established minimum number of 21. Each of the individual members lives or works in Highams Park, or is an elected member. Currently two elected members serve on the Coordinating Committee.