

Pre-application Form

(Major Proposals)

Pre-application inquiry

To obtain pre-application advice, please complete this form in full. Please note that a fee is payable for this advice – full details of charges can be found on our website.

| | | | | | | | | | |
|---|--|-------------------|--------------------------|--------------|--------------------------|--------------------|--------------------------|-----------------------|--------------------------|
| <p>Please complete all 7 sections of this form. Failure to do so could delay your inquiry. You can continue your answers on a separate sheet if there is not enough space on this form.</p> | | | | | | | | | |
| 1 APPLICANT | | | | | | | | | |
| | Name _____ Phone _____ Address _____ _____ _____ Email _____ Postcode _____ Mobile _____ | | | | | | | | |
| 2 AGENT (IF ANY) | | | | | | | | | |
| | Name _____ Phone _____ Address _____ _____ _____ Email _____ Postcode _____ Mobile _____ | | | | | | | | |
| 3 ADDRESS OF THE SITE Please give the full postal address of the land to which this inquiry relates. | | | | | | | | | |
| | If the same as section 1 – tick box <input type="checkbox"/> If not fill out the following: Name _____ Phone _____ Address _____ _____ _____ Email _____ Postcode _____ Mobile _____ | | | | | | | | |
| 4 PRE-APPLICATION TYPE - Please select as appropriate. | | | | | | | | | |
| | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Small Scale Major</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Medium Scale</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Major Larger Scale</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Major Strategic Major</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> | Small Scale Major | <input type="checkbox"/> | Medium Scale | <input type="checkbox"/> | Major Larger Scale | <input type="checkbox"/> | Major Strategic Major | <input type="checkbox"/> |
| Small Scale Major | <input type="checkbox"/> | | | | | | | | |
| Medium Scale | <input type="checkbox"/> | | | | | | | | |
| Major Larger Scale | <input type="checkbox"/> | | | | | | | | |
| Major Strategic Major | <input type="checkbox"/> | | | | | | | | |
| <p>For details of the pre-application fee categories please refer to the following webpage. https://www.walthamforest.gov.uk/planning-and-building-control/about-planning-permission</p> | | | | | | | | | |

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|--|--|
| 5 | DESCRIPTION OF PROPOSED WORKS Please describe clearly the proposed works. |
| <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> | |
| <i>Please tick if continued on a separate sheet</i> <input type="checkbox"/> | |

| | |
|---|---|
| 6 | CURRENT USE OF SITE Please give details of any existing uses at the site, or attach schedule of uses |
| Schedule of Uses attached <input type="checkbox"/> | |

| | | |
|----------|--|--|
| 7 | ATTACHED INFORMATION Please complete as appropriate. | |
| | 1:1250 site location plan Existing and proposed site layout plans Existing floorplans Existing elevations Proposed floorplans Proposed elevations Photographs Schedule of floorspace – existing and proposed Number, mix and affordability of residential units (if applicable) Urban Design Analysis Details of Planning History of Site Other (please specify) _____ _____ _____ (Please note: plans must be metric) | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |

8 DECLARATION AND SIGNATURE Please make sure you sign and date your application.

I (the undersigned) confirm that a pre-application meeting is requested and confirm that the relevant fee is enclosed/has been paid online as payment for the service.

Signed _____ (on behalf of _____)

Print Name _____ Date _____

PLEASE SEND YOUR COMPLETED PRE-APPLICATION INQUIRY TO THE FOLLOWING EMAIL:

planningvalidation@walthamforest.gov.uk