

Waltham Forest Social Services Community Alarm

Application form (PLEASE COMPLETE THE FORM IN CAPITAL LETTERS)

Part 1 – About you and where you live

Title
First name
Surname
Date of Birth
Ethnic origin
Religion
Language
Do you have a disability? Yes <input type="checkbox"/> No <input type="checkbox"/> – If yes , please tell us what it is...
Your address Telephone number: We can only provide a Community Alarm if you have a landline number. We cannot use mobile phone numbers. Do you. (please tick a box) Own where you live? <input type="checkbox"/> Rent it from Waltham Forest Council? <input type="checkbox"/> Rent it from a landlord or housing association? <input type="checkbox"/> – If you rent your home, please give us the name and address of who you rent from.....
Do you have any medical conditions? Yes <input type="checkbox"/> No <input type="checkbox"/> – if yes , please give details...
What is your doctor's name and telephone number? Name Telephone number Address

Part 2 – Are you eligible for a Community Alarm?

To be eligible for a Community Alarm you will need to be able to tick ONE or more of the following conditions

Are you... (please tick all those that apply to you)

Living alone

Left alone regularly by family members or other carers

Housebound (can't get out by yourself)

Feel vulnerable at home even though you may be able to get out and about

A carer of a disabled child or adult who needs the help of the control centre to call for help in an emergency

Or do you need to be able to contact a doctor or someone else in an emergency

Part 3 – To install the Community Alarm

To install the Community Alarm you will need a modern telephone socket and a spare 13-amp plug socket to plug the alarm into. Both these sockets must be on the same wall in the same room and be no more than **one metre** apart.

Do you have a telephone? Yes No

Do you have a modern telephone socket? Yes No

Is there a 13 amp socket within one metre of the telephone socket & on the same wall in the same room? Yes No



Please be careful when deciding where to put the alarm so that you don't have trailing wires that may trip you up

Part 4 – Your emergency contacts

Please give details of at least two contacts, living close to you, who can be keyholders and be contacted in an emergency. Please note that control staff may call these people at anytime, day or night, to let the emergency services into your home.

Name

Address

Home telephone number

Work telephone number

Relationship to you

Name

Address

Home telephone number

Work telephone number

Relationship to you

Next of kin / family / friends Name

Address

Home telephone number

Work telephone number

Relationship to you

If you do not have anyone to act as a keyholder, a key safe could be attached to the outside of your property to hold a spare key.

If you need a key safe fitted, please tick this box

Please note that, in the event of an alarm call, you are responsible for making good any damages caused by the emergency services trying to gain access to your property.

Part 5 – Comments / additional information

Please use this space to tell us any extra information you feel we should know.

Part 6 – Charges

Your name

Signature

Date

Checked by

Date

(Please print name)

Office/Phone number

Once completed you can return this form either

By post to Community Alarms, WFD Liaison,
Waltham Forest Town Hall,
Forest Rd,
E17 4JF

Or send an electronic copy to telecare.referrals@walthamforest.gov.uk

Finance Department

Waltham Forest Town Hall, Forest Road, Walthamstow, E17 4JF

Dear Sir/Madam,

Bank details – London Borough of Waltham Forest

Further to your request, please find the bank details below:

Bank: Barclays Bank PLC
Barclays Corporate
Level 25
1 Churchill Place
London E14 5HP

Sort Code: 20-00-00

Account Number: 03712060

Account Name: London Borough of Waltham Forest

Vat Reg Number: 248 2128 66

Yours sincerely



Debbie Drew
Pensions & Treasury Manager





Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

London Borough of Waltham Forest
 Exchequer Services
 Waltham Forest Town Hall
 Room 201
 Forest Road
 London, E17 4JF

Originator's Identification Number

9	7	3	6	4	3
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Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

<small>To: The Manager</small>	<small>Bank/Building Society</small>
<small>Address</small>	
<small>Postcode</small>	

FOR London Borough of Waltham Forest OFFICIAL USE ONLY

Customer Account Number (this is the seven digit number on your invoice)

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Instruction to your Bank or Building Society

Please pay London Borough of Waltham Forest. Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with London Borough of Waltham Forest and, if so, details will be passed electronically to my Bank/Building Society.

<small>Signature(s)</small>
<small>Print Name</small>
<small>Date</small>

Reference Number

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Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

- If the amounts to be paid or the payment dates change London Borough of Waltham Forest will notify you 10 working days in advance of your account being debited or as otherwise agreed.



- If an error is made by London Borough of Waltham Forest or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.



- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

