



Our Lady and Saint George's Catholic Primary & Nursery School

Headteacher: Ms R McGlynn
Shernhall Street, Walthamstow, London E17 3EA

29th November 2023

Dear Stakeholder,

Consultation on a proposed reduction to the Reception PAN (Published Admission Number) for Our Lady & St George's Catholic Primary School from September 2025

Background

Our Lady and St George's Catholic Primary School is a 3 - 11 Voluntary Aided Catholic school. Our Reception admissions have reduced in size over the last 3 years. This is due to the fall in local birth rate as well as families moving out of the area.

The numbers applying for our school has steadily decreased over the last 3 years. Our proposal is to reduce the PAN to a 1.5 form entry school - i.e from 60 pupils to 45 pupils

Rationale and factors that have been considered by the Our Lady & St George's Governing Body

- Reducing the Reception PAN is necessary because this academic year, we currently have one Reception class which ultimately affects the number of vacant spaces in each year group
- Declining pupil numbers for Reception and combined vacant places across every year group has resulted in a drop in the school's funding.
- Reducing the PAN in 2025 for Reception will ensure that staffing levels are accurately matched to pupil numbers
- Vacant spaces are costly to the school

Proposal

Our Lady and St George's Catholic Primary School's Governing Body is seeking to permanently reduce the Reception PAN from 60 to 45 with effect from September 2025. This is the only proposed change to the admission arrangements. Please see attached proposed Admissions Policy.

Consultation

This consultation will run until 12th January 2024. You are invited to submit comments in writing about the proposal via email to: office@olschool.org

Postal comments should be sent to:

Our Lady & St George's Catholic Primary School (Reception Consultation)
Shernhall Street
Walthamstow
London
E17 3EA

Following the consultation period, the Governing Body will consider any comments received and how to proceed. Proposed admission arrangements for September 2025 will be determined by 28th February 2024.

Yours sincerely

Ms R McGlynn
Head Teacher

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School Website: www.olschool.org
School Email: office@olschool.org

