Maintenance Plan

Parklet hosts manage the maintenance and upkeep of their parklets. At this stage a formal maintenance plan will need to be submitted. This should include:

- Cleaning schedule

- Stowing or locking of moveable furniture

- Plan for repairs

- Cleansing apparatus request. Such as, extra bins etc

Prior to submitting an application, please be sure that you will have sufficient time and resources available to keep your parklet clean and in a state of good repair. You may need to work with other residents and neighbours to ensure that your parklet is monitored on a regular basis and that all cleaning and maintenance is covered.

Community parklet maintenance plan example:

I have spoken to my neighbours and told them to let me know if they see anything broken or hazardous.

The planters will need regular watering in the summer so I have spoken to my neighbour at number 17 who will be giving me a hand looking after them when it gets warmer and we will water them twice a week.

In terms of cleaning, I plan to carry this out myself when needed. In the autumn when there are lots of leaves, I will clean it weekly but as my parklet is fake grass with some plants I do not think regular cleaning will be required most of the time. I will keep checking it though and give it a once over as required.

My parklet will have chairs but only on weekends. These will be stored in my front garden locked up and I will put them in the parklet at the start of the day and take them away at the end. When I am not available to do this, I have asked Peter Stevenson at number 12 to do it. He is contactable on 07846352936.

I don't think my parklet will require extra bins as it will be used more by passers-by however I have left enough space for a bin to be installed just in case we need one.

For minor repairs I am happy to do it myself otherwise I have spoken to Planter Designs who will be able to assist me with any problems. If any major issues do occur, I will inform the council immediately.

Yours sincerely,

James Jefferson