

**MINUTES OF THE MEETING OF THE
LONDON BOROUGH OF WALTHAM FOREST
STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION (SACRE)
ANNUAL GENERAL MEETING
HELD ON WEDNESDAY, 20 OCTOBER 2021 AT 5.30P.M.
VIA A CONFERENCE CALL**

Present:

Mr Keith Pilling	(KP)	Member Group A
Ms Tara Khare	(TK)	Member Group A
Mr Paul Braham	(PB)	Member Group A
Ms Jasmin Danish	(JD)	Member Group A
Ms Ruth Everett	(RE)	Member Group B
Mr Colin Whitehead	(CW)	Member Group C
Mr Is'Haaq Jasat	(IJ)	Member Group C
Ms Zia Uddin	(ZU)	Member Group C
Ms Ruth Kaufman	(RK)	Member Group D
Cllr Richard Sweden	(RS)	Member Group D
Cllr Gerry Lyons	(GL)	Member Group D
Mr Adewale Akano	(AA)	Co-opted member – Metropolitan
Police Faith Officer		

Clerk: Zuhra Kayani

Also present: Ms Julia Diamond-Conway (JDC) Advisor to SACRE
Ms Donna Miller (DMI) Governor Services Manager, LBWF

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
1.2.1	Action Attendance DMI to liaise with Democratic Services reading Cllr Justin Halabi position on the Board.	DMI	1 week
2.1	Action: Declaration of Interest All members to formally readopt or update accordingly on GovernorHub,	ALL	1 week
4.	Action: Code of Conduct As no changes have been made to the Code of Conduct, all Members to formally readopt and accept on GovernorHub.	ALL	1 week
3.1	Agreed: Chair A unanimous decision was made for Mr Colin Whitehead to be elected Chair.	Governor Services	
3.2	Agreed: Vice Chair A unanimous decision was made for Ms Ruth Kaufman to be elected Vice-Chair.	Governor Services	

1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 DMI welcomed all present to the meeting.
- 1.2 Apologies were received and accepted from Jamal Mannan, Cllr. Justin Halabi, Gerry Kemble and Ruquyya Vankad.
- 1.2.1 The apologies of Cllr. Justine Halabi were quired as he is not a Member.
Action DMI to liaise with Democratic Services reading Cllr Justin Halabi position on the Board.
- 1.3 DMI notified Members of Ted Cookes resignation and provided an update on his health.
- 1.4
- 1.5 DMI confirmed that the meeting was quorate with one or more than one member present from each group and introductions were made.
- 1.5 Cllr Richard Sweden confirmed he was willing to become a representative for the Christian faith. However, as he is a nominated LA representative he is restricted to Group D.

2. DECLARATIONS OF INTEREST

- 2.1 Members were reminded of the need to review their declarations on an annual basis and click confirm once the declarations have been reviewed/updated as necessary.
Action: All Members to formally readopt or update accordingly annual declaration of interest forms via Governor Hub.
- 2.2 There were no declarations made, of personal or pecuniary interest, pertaining to any of the agenda items for this meeting.

3. ELECTION OF OFFICERS

- 3.1 RK nominated CW to be elected Chair for the academic year 2021/22, CW accepted, and a unanimous decision was made for Mr **Colin Whitehead** to be elected Chair.
- 3.2
- 3.3 TK nominated RK to be elected as Vice Chair for the academic year 2021/22, which was seconded by IJ, RK accepted, and a unanimous decision was made for Ms **Ruth Kaufman** to be elected Vice-Chair.

4. CODE OF CONDUCT

It was noted no changed have been made to the Code of Conduct and therefore **agreed to accept.**
Action: All Members to formally readopt and accept on GovernorHub.

5. INTRODUCTION TO RE ADVISOR

Julia Diamond-Conway (JDC) introduced herself, who is an RE Adviser and works for an organisation called RETODAY, who provide schools and teachers advice and training on RE nationally. JDC has a connection to Waltham Forest as she attended schools in the borough and before she went on to become an RE adviser was a teacher.

6. REPORT ON THE WORK OF SACRE OVER THE YEAR

The Chair commended and paid tribute to the work carried out by TC at the beginning of the year as well as his time as a SACRE Member. He spoke on behalf all the Members, expressing the sadness of having to leave due to his deteriorating health and wished him the very best.

The Chair highlighted on some of the brilliant work achieved over the year touching on the following:

- Holocaust video which was circulated to all schools in Waltham Forest – The Chair thanked all those involved and made it happen.
- The review and update of Guidance for Schools on Collective Worship
- The review and update of the Guidance on Ramadan for Schools
- The production of a school survey, with particular thanks to DM, IJ and RK for their work on this.
- The visits by SACRE members to Newham, Barking and Dagenham and Hackney SACRE meetings.
- Thanks to RK for her Review of the Religion and World Beliefs report.
- The establishment of the Working party to deal with issues of recruitment – The Chair expressed he was grateful to everyone who contributed to the work.
- The work carried out with the Local Authority to recruit and advisor – The Chair was very grateful to the Local Authority for the appointment of JDC.

The meeting ended at 17:57pm.

Chair: (print)

..... (Sign)

Date: