

# LOCAL DEVELOPMENT SCHEME 2020-2023

DECEMBER 2019



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## Addendum

The Waltham Forest Local Development Scheme (2020-2023) was adopted in December 2019. The information below updates Table 6, page 12 of this document. National planning policy requires LDS documents to be kept up to date to reflect the Council's progress on Local Plan preparation. A revised timetable has been necessary following the outbreak of the Covid-19 Pandemic in March 2020 and the national lockdown.

Document	Initial consultation (Regulation 18)	Draft Plan - (Preferred Options)	Proposed Submission (Regulation 19)	Submission (Regulation 22)	Examination (Regulations 23-25)	Adoption (Regulation 26)
Waltham Forest Local Plan (LP1) - Shaping the Borough	Completed (November - December 2017 - Direction of Travel Issues and Options Document published for consultation)	Completed (July - September 2019 - Draft Local Plan published for consultation)	Completed (October-December 2020)	Spring 2021	Summer 2021	Winter 2021
Waltham Forest Local Plan - Site Allocations Document	Early Engagement (Pre-production stage) - Spring 2020  Consultation on Draft Site Allocations Document (Regulation 18) completed (September - December 2020)		Autumn 2021	Winter 2021	Spring 2022	Autumn 2022
North London Waste Plan	Completed July- September 2015		Completed January-February 2019	Completed June 2019	Consultation on Modifications completed December 2020. Awaiting Inspector's Report.	Autumn 2021

## 1 Foreword

**1.1** The Local Development Scheme (LDS) is a public statement setting out the Council's project plan for preparing development plan documents. It sets out the scope and programme for the preparation of these documents and establishes the framework for delivering the spatial planning strategy for the borough.

**1.2** Following recent monitoring of the scheme, it has become necessary to update the programme to cover the next 3 years (from 2020-2023) to ensure that the Council has an appropriate development plan framework in place that reflects national and London Plan policy requirements.

**1.3** The Council's current planning policy framework is made up of the Core Strategy (adopted 2012), Development Management Policies (adopted 2013) and Area Action Plans for Walthamstow Town Centre (adopted 2014) and Blackhorse Lane (adopted 2015).

**1.4** Since the adoption of the LDS, good progress has made on the preparation of the new Local Plan. The Council consulted on the Direction of Travel document (Regulation 18 - Issues and Options stage) in 2017 and a full draft Plan was published for consultation during July - September 2019. This is in addition to the preparation and adoption of a revised Statement of Community Involvement (December 2018), and Supplementary Planning Documents on South Grove/ St James (May 2017) and Planning Obligations (May 2017).

**1.5** Moving forward, this document provides information on the Local Development Documents the Council intends to produce in the next 3 year period. The revised LDS carries forward progress made on the new Local Plan to adoption stage by Spring/Summer 2021. It also proposes the preparation of a new Site Allocations Development Plan Document.

**1.6** For further information on this document contact: **Planning Policy Team, London Borough of Waltham Forest, Magistrates Court, Waltham Forest Town Hall Complex, Forest Road, London E17 4JF, email: [planning.policy@walthamforest.gov.uk](mailto:planning.policy@walthamforest.gov.uk), Tel: 020 8496 6748.**

## 2 Introduction

**2.1** The Council is required by section 15 of the Planning and Compulsory Purchase Act 2004 (as amended) to prepare and maintain a Local Development Scheme (LDS). The LDS must be revised when the Council considers it appropriate to do so (section 15(8)).

**2.2** The LDS must specify — (a) the local development documents which are to be development plan documents; (b) the subject matter and geographical area to which each development plan document is to relate; (c) which development plan documents (if any) are to be prepared jointly with one or more other local planning authorities; (d) any matter or area in respect of which the authority have agreed (or propose to agree) to the constitution of a joint committee under section 29; and (e) the timetable for the preparation and revision of the development plan documents.

**2.3** There are no statutory consultation requirements necessary for the preparation of a LDS. A resolution of Full Council is required in order to bring a LDS into effect (section 15(7)) and that resolution must specify the date from which the scheme is to have effect. The Secretary of State or the Mayor of London has the power to direct the Council to make such amendments to the LDS as they think appropriate for the purpose of ensuring full and effective coverage (both geographically and with regard to subject matter) of the authority's area by the development plan documents (taken as a whole) for that area.

**2.4** This document is a revision to the Local Development Scheme for Waltham Forest adopted March 2017. It sets out the Development Plan Documents (DPDs) the Council intends to prepare over the next 3 years and their timetable.

**2.5** This document sets out the timetable for the following emerging documents:

- Waltham Forest Local Plan (Shaping the Borough)
- Waltham Forest Local Plan (Site Allocations)
- North London Waste Plan

**2.6** Copies of this LDS can be obtained from the Council or viewed via the Council's website: [www.walthamforest.gov.uk/local-development-scheme](http://www.walthamforest.gov.uk/local-development-scheme).

**2.7** Progress on the LDS will be reviewed as part of the Council's annual monitoring process (the Authority Monitoring Report) and in the light of further advice or regulations received from the Government.

### Purpose of the Local Development Scheme

**2.8** The Waltham Forest LDS has the following purposes:

- To establish and reflect the Council's priorities and enable work programmes to be set for the preparation of Development Plan Documents;
- To provide a brief description of the Development Plan Documents to be prepared and the content and geographic area to which they relate;
- To set out the planned timetable for preparing each Development Plan Document and the key milestones to be achieved, and;
- To provide an explanation of how progress against the Local Development Scheme will be monitored.

## 3 The Waltham Forest Local Plan

**3.1** The Waltham Forest Local Plan deals with spatial issues - relating to land use and physical development. It seeks to co-ordinate and plan for the range of activities likely to affect spaces, including transport, environment, education, housing, employment, health, shopping etc, also integrating the other policies and programmes of other government departments/agencies and other key players whose activities also contribute in 'place shaping' the borough.

### Spatial Development Strategy - The London Plan

**3.2** The London Plan is part of the development plan for Waltham Forest. It provides the strategic, London-wide context within which all London boroughs must set their detailed local planning policies. Accordingly, policies in the Local Plan need to conform to the London Plan. A new London Plan is currently being prepared for adoption early 2020. Progress as follows:

- Publication of the draft new London Plan for consultation - December 2017.
- Submission/Examination in Public (EiP) stages completed. - EIP commenced on 15 January 2019 with final session 22 May 2019.
- Panel Report - published October 2019
- Publication of final London Plan – Feb/March 2020

### Development Plan Documents

#### Core Strategy

**3.3** This document was adopted on 1st March 2012. It was prepared under the previous system of Local Development Frameworks requiring the preparation of a Core Strategy supported by a suite of other development plan documents (DPDs) and supplementary planning documents (SPDs). It currently provides the broad overarching policy document for decision making on planning applications.

**3.4** Paragraph 33 of NPPF 2019 mentions that *policies in local plans and spatial development strategies should be reviewed to assess whether they need updating at least once every five years, and should then be updated as necessary. Reviews should be completed no later than five years from the adoption date of a plan, and should take into account changing circumstances affecting the area, or any relevant changes in national policy. Relevant strategic policies will need updating at least once every five years if their applicable local housing need figure has changed significantly; and they are likely to require earlier review if local housing need is expected to change significantly in the near future.*

#### Development Management Policies DPD

**3.5** This document translates the strategic policies in the Core Strategy into more detail to be used in assessing planning applications. It is supported by a Policies Map. This document was adopted in October 2013.

#### Area Action Plans

**3.6** Area Action plans have a geographic dimension focused on smaller areas of the boroughs - setting out areas in which change is expected. Area Action Plans have already been adopted for Blackhorse Lane (adopted January 2015) and Walthamstow Town Centre (adopted October 2014). Two other area action plan documents (Northern Olympic Fringe

and Wood Street) were progressed to Preferred Options stage. The 2017 LDS intended the preparation of a single consolidated Local Plan rather than a suite of documents including Area Action Plans.

### **Site Allocations Document**

**3.7** This document was intended to capture sites in the borough outside the key growth areas covered by adopted Area Action Plans. A draft plan (Preferred Options document) was prepared in 2013 but was not progressed further as priorities shifted (mindful of time and plan making resources) towards the preparation of Area Action Plans.

### **North London Waste Plan**

**3.8** The Council has been working with the North London boroughs of Hackney, Enfield, Haringey, Barnet, Camden and Islington on the preparation of Joint Waste Plan document. Further details are provided in section 6 of this document.

### **Supplementary Planning Documents**

**3.9** Supplementary Planning Documents can cover a wide range of issues, and provide detailed guidance to supplement the policies in a Development Plan Document. They are a material consideration in determining planning applications. Details of the SPDs the Council currently intends to produce are set out in section 4 of this document.

**3.10** Key stages for the production of SPD's, and how the Council intends to involve the community and relevant stakeholders, are set out in the Council's Statement of Community Involvement (Adopted December 2018)

### **Neighbourhood Plans**

**3.11** Under the Localism Act, community organisations have power to draw up plans for their area that are in conformity with the Local Plan. In July 2014, the Council designated the Highams Park Planning Group as the Neighbourhood Forum with responsibility for preparing a Neighbourhood Plan for Highams Park. The initial designation expired in July 2019. However, following the submission of a new application, the Council has re-designated the Highams Park Planning Group as the qualifying body preparing the Highams Park Neighbourhood Plan. Currently, this is the only designated neighbourhood forum in the borough.

**3.12** Going forward, it is expected that additional community groups may come forward with a desire to prepare such plans for local areas. The Council has a legal duty to support neighbourhood planning projects as and when they come forward.

**3.13** Key stages for the production of neighbourhood plans, and how the Council intends to assist community groups in preparing such plans, are set out in the Council's Statement of Community Involvement (Adopted December 2018).

## Other Documents

### Statement of Community Involvement

**3.14** The Council has adopted a Statement of Community Involvement (SCI) that sets out how the community and stakeholders will be consulted during the production of Development Plan Documents and Supplementary Planning Documents, and prior to the determination of planning applications. The latest version – the [Statement of Community Involvement was adopted December 2018](#).

### Authority Monitoring Reports

**3.15** The Council is also required to produce an Authority Monitoring Report (AMR). The purpose of the AMR is to assess the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved.

**3.16** During the 3 year period of this LDS, it is intended to publish AMR documents periodically on key topic matters.

### Sustainability Appraisal

**3.17** The Planning and Compulsory Purchase Act 2004 requires Development Plan Documents to be subject to a Sustainability Appraisal, which incorporates the requirements of the Strategic Environmental Assessment (SEA) Directive. These are tools that ensure that policies in Development Plan Documents promote sustainable development and take into account the effects of development on the environment.

**3.18** Accordingly, the process of preparing documents needs to:

- Identify sustainability issues and problems;
- Collect base-line monitoring information;
- Predict significant effects more thoroughly;
- Secure greater consultation with the public and environmental authorities;
- Address and monitor the significant effects of the plan.

**3.19** As part of the process, the Council must:

- Prepare a sustainability report on the significant effects of options and the draft plan;
- Carry out consultation on the draft plan and accompanying sustainability report;
- Take into account the sustainability report and the results of consultation in decision-making;
- Provide information when the plan is adopted and show how the results of the sustainability appraisal and SEA have been taken into account.

**3.20** To achieve this, a scoping report was produced in 2017 (published for consultation July - August 2017 and finalised September 2017). This set out issues, indicators and objectives providing the framework for testing the sustainability credentials of future Local Plan documents.

**3.21** Development Plan Documents are also subject to Appropriate Assessment (under the amended Habitats Regulations) to ensure proposals do not harm sites of international conservation value. Documents will be screened initially to see if Appropriate Assessment is required. If it is, then Appropriate Assessment will be carried out at the same time as Sustainability Appraisal.

## The Evidence Base

**3.22** The Planning & Compulsory Purchase Act requires the Council to keep under review:

- the main physical, economic, social & environmental characteristics of its area;
- main land uses, population size, composition & distribution;
- communications, transport system & traffic levels;
- any other considerations which might be affected by the above.

**3.23** This ensures that all Development Plan Documents are based on a thorough understanding of the borough's needs and of the opportunities and constraints affecting it. In assembling an evidence base, the Council will look to previous research in the borough as well as to new work and will draw on inputs from local organisations and stakeholders. The list of evidence based projects undertaken and currently in progress are as follows:

Document	Produced by	Publication Date
Strategic Housing Market Assessment	Cobweb Consulting	2019
Strategic Flood Risk Assessment	AECOM	In progress
Employment Land Study	Avison Young	2019
Town Centres and Retail Study	Avison Young	2019
Growth Capacity Study	Troy Planning	July 2019
Gypsy and Travellers Need Assessment	ORS	2019
Sustainability Appraisal Scoping Study	CAG Consultants	September 2017
Characterisation and Intensification Study	Prior+Partners & MaccreanorLavington	July 2019
Climate Change Action Plan	Burro Happold	In progress
Economic Growth Strategy	Waltham Forest	2016
Town Centres Strategy	Waltham Forest	2016
Housing Strategy	Waltham Forest	June 2019
Open Space Strategy	LUC	In progress
Playing Pitch Strategy	4G	In progress
Green and Blue Infrastructure Study	LUC	In progress
Business Study	Hatch Regenris	2018
Green Belt Review	LUC	In progress

**3.24** Evidence base documents are published on the Council's website. This list will be updated as and when new information becomes available.

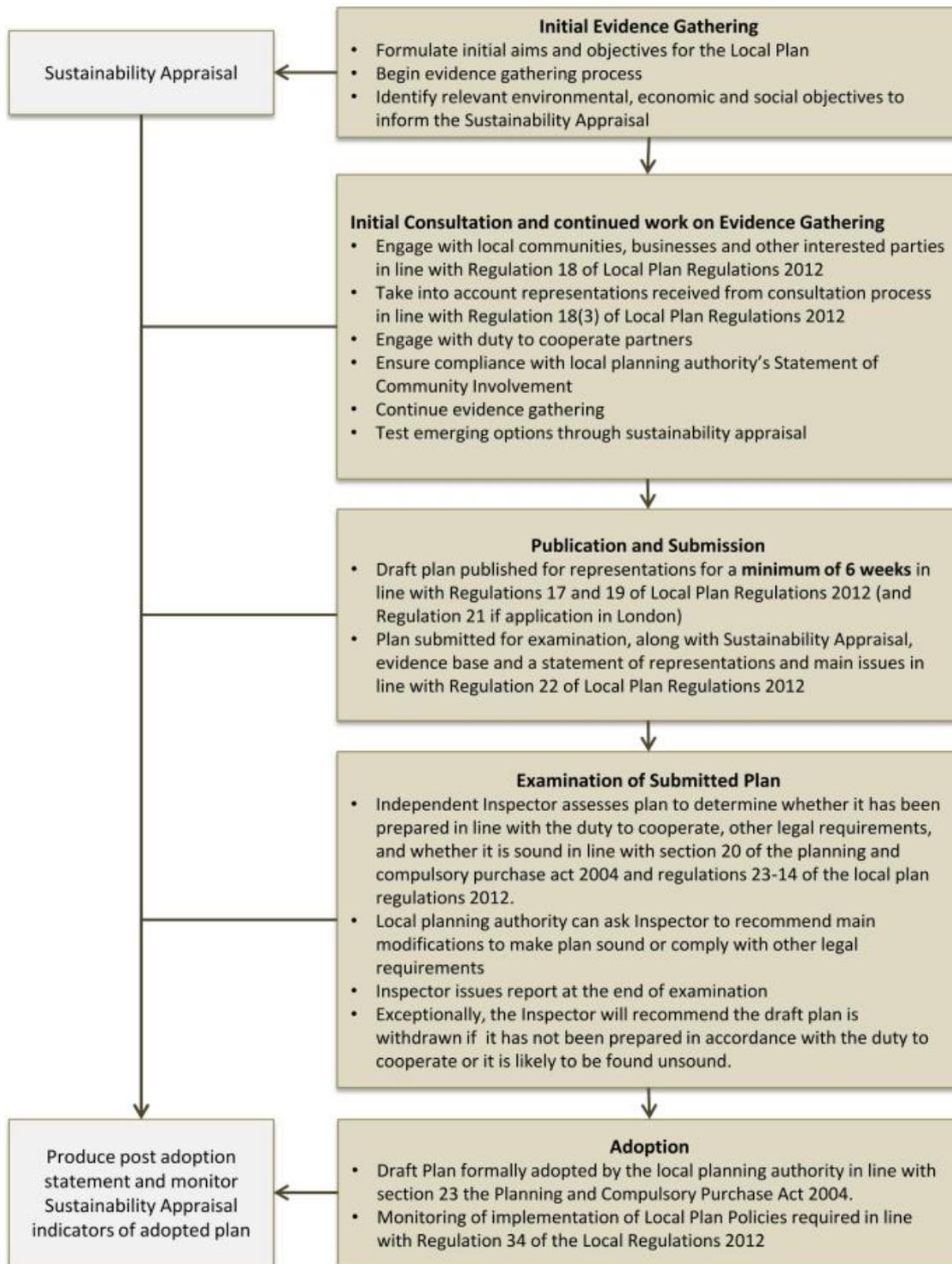
## 4 The Planning Making Process

### The Plan Making Process

**4.1** The key stages for the production of a Development Plan Document (DPD) essentially involves the following stages:

- Evidence gathering
- Preparation of the DPD and consultation
- Publication of the DPD and consultation
- Submission of the DPD to the Secretary of State for examination
- Receipt of the Inspector's Report
- Adoption of the DPD

**4.2** A detailed description of the process is set out below. The Statement of Community Involvement (adopted 2018) sets out how the Council intends to involve the community and relevant stakeholders in plan preparation.



## 5 Review of the Local Development Scheme

### National Planning Policy Changes

**5.1** Since the adoption of the 2017 LDS, there have been changes to the National Planning Policy Framework (NPPF). The NPPF was revised in July 2018 with further updates in February 2019. The latest NPPF reiterates the role of development plans in managing growth. Local planning authorities have a statutory duty to prepare and update local plans for their area. The government has provided further details on its expectations for plan making in Planning Practice Guidance. The Secretary of State has extended powers to intervene in plan making where progress is unsatisfactory.

**5.2** Key changes for plan making arising from the latest NPPF (2019) include the following:

- Strategic policies in the plan document should provide a clear strategy for bringing sufficient land forward, and at a sufficient rate, to address objectively assessed needs over the plan period, including planning for and allocating sufficient sites to deliver the strategic priorities of the area;
- A new standard method for assessing housing need (set out within Planning Practice Guidance).
- A housing delivery test from November 2018;
- A new section on 'Making effective use of land' (section 11), which requires local planning authorities to give substantial weight to the value of using suitable brownfield land for homes;
- A statutory requirement to review, and if necessary, update, the strategic policies of Local Plans every 5 years – or sooner subject to changes in local circumstances.
- More urgency to the Duty to Co-operate requirement, with the introduction of Statements of Common Ground.

**5.3** These national drivers for change must be considered in preparing the Local Plan.

### The London Plan

**5.4** The London Plan is part of the development plan for Waltham Forest. The Council's Local Plan must be in conformity with the London Plan. A draft London Plan was published for consultation in 2018. Following examination, the Inspectors Report was published in October 2019. It is expected that the new London Plan would be adopted in the new year (2020). The Council's local plan preparation timetable must be adjusted to take account of higher-level policy drivers and requirements from the NPPF and the new London Plan.

**5.5** It will be necessary to adjust the Local Plan timetable to track the progress of the London Plan, ensuring that the statutory consultation stages occur after the adoption of the London Plan.

### Progress made on the Local Plan

**5.6** Despite the above influences from the NPPF and the London Plan, key achievements made towards the preparation of the Council's new Local Plan have been as follows:

- Publication of the Local Plan Direction of Travel Document (Regulation 18 - Issues and Options consultation 6 November - 22 December 2017)
- Completion of key evidence base studies

- Strategic Housing Market Assessment (2017)
- Growth Capacity Study (2018)
- Characterisation and Intensification Study (2019)
- Employment Land Study (2019)
- Town Centres and Retailing Study (2019)
- Strategic Flood Risk Assessment - Level 1 (2018)
  
- South Grove/ St James Street Supplementary Planning Document (2017)
- Planning Obligations Supplementary Planning Document (2017)
- Affordable Housing and Viability Supplementary Planning Document (2018)
- Statement of Community Involvement (2018)
- Authority Monitoring Report - Housing (2017-18)
- Publication of a draft Local Plan for consultation (July- September 2019)

**5.7** Progress has also been made on community led initiatives in accordance with the Assets of Community Value (ACV) Regulations and also the Neighbourhood Planning Regulations. There are currently 36 properties listed on the Council's ACV Register. Section 3 reports on progress made on Neighbourhood Plans.

## Next Steps

**5.8** The current planning strategy (LDS 2017) sought to prepare a single consolidated Local Plan supported by Supplementary Planning Documents. The intention was to prepare a focused and concise document with policies kept at a more strategic level supported by the use of Supplementary Planning Documents (SPDs). Other non-statutory types of documents to be prepared included vision documents/masterplans, development briefs, and design concept statements where necessary.

**5.9** Consultation work on the emerging plan has however indicated the need to provide greater details on site specific proposals. The Council's challenging growth target from the London Plan (an increase of 108%) from previous requirements means that land must be used intensively and growth well managed to fit within the existing built up areas also managing the impact on local character. In this context, the Council considers that a supporting Site Allocation Document would have an important role in managing development expectations on identified strategic sites to meet the current and future needs. Accordingly, the revised LDS proposes the preparation of the new Local Plan in two parts:

- Local Plan - Shaping the Borough
- Local Plan - Site Allocations

**5.10** The Council has been working collaboratively with other North London Boroughs on the preparation of the North London Waste Plan. This project is now at the examination stage and is expected to be adopted during 2020.

**5.11** The revised LDS (2020-2023) seeks to acknowledge the above influences on the timetable for the delivery of the new Local Plan.

## 6 Programme for 2020-2023

### Development Plan Documents

**6.1** This LDS proposes the preparation of two development plan documents. These will update and carry over (where justified) all existing policies currently included in the adopted plan/emerging plan documents including the Core Strategy, Development Management Policies and the Area Action Plans. These documents will be supported by use of Supplementary Planning Documents (SPDs). Other non-statutory types of documents including Masterplans, Planning Briefs, and Design Concept statements will also be used wherever possible.

**6.2** The main plan documents to be produced over the next few years are:

- Waltham Forest Local Plan - Shaping the Borough
- Waltham Forest Local Plan - Site Allocations
- North London Waste Plan - in partnership with the North London boroughs of Barnet, Camden, Enfield, Hackney, Haringey and Islington

**6.3** The detailed programme as described in Chapter 6 identifies the key milestones for these documents. A summary of the timetable is described in the table below.

**Table 6.1**

Document	Initial consultation (Regulation 18)	Draft Plan - (Preferred Options)	Proposed Submission (Regulation 19)	Submission (Regulation 22)	Examination (Regulations 23-25)	Adoption (Regulation 26)
Waltham Forest Local Plan - Shaping the Borough	Completed (November - December 2017 - Direction of Travel Issues and Options Document published for consultation)	Completed (July - September 2019 - Draft Local Plan published for consultation)	Summer 2020	Autumn 2020	Winter 2020/21	Summer 2021
Waltham Forest Local Plan - Site Allocations Document	Early Engagement (Pre-production stage) - Spring 2020 Consultation on Draft Site Allocations Document (Regulation 18) - summer/autumn 2020		Spring 2021	Summer/Autumn 2021	Winter 2021	Spring/Summer 2022
North London Waste Plan	Completed July- September 2015		Completed January- February 2019	Completed June 2019	Autumn 2019	Winter 2020

Supplementary Planning Documents

**6.4** Supplementary Planning Documents (SPDs) provide guidance and more detail on the application of Local Plan policies. Since the publication of the Planning Act 2008, such documents no longer need to be included in the LDS before they can be prepared. This provides considerable flexibility for the preparation of such documents as and when necessary.

**6.5** The Council intends to make use of Supplementary Planning Documents (SPDs) to provide guidance and bring forward development. These may take the form of design guides, area development briefs, a master plan or issue-based documents.

**6.6** Masterplan SPDs (where necessary) will have a unique role in helping to steer future development in a co-ordinated and planned way. It will be used to help shape and guide the regeneration of local areas. It will seek to provide a framework, but not necessarily a blueprint. It will set objectives, principles and priorities for local areas to encourage comprehensive rather than piecemeal development for identified key sites and set standards on the quality expected in design of new buildings and the improvement of the public realm.

## 7 Project Management, Risk Assessment and Monitoring

### Resources

**7.1** Work on the Local Plan will continue to be undertaken by the Council's Planning Policy Team. The work of the team covers Local Plan preparation, Infrastructure Planning, Community Infrastructure Levy, Section 106, Research & Monitoring, Assets of Community Value and support for Neighbourhood Planning. Support is being by other Council teams including Regeneration and Urban Design.

**7.2** The Director of Planning supported by the Head of Planning Policy & Strategy will have primary responsibility for the production of Development Plan Documents and Supplementary Planning Documents. Where necessary, project groups will be formed to carry out day-to-day work on individual documents. Other Directorate and Council staff resources will be drawn upon to augment these project groups as referred to above.

**7.3** Evidence based projects on topic related matters and sustainability appraisal/strategic environmental assessment work will be undertaken with consultancy support.

**7.4** Contingency funding has been put in place to cover the likely additional costs of external resources (e.g. consultants), consultations, public examinations, etc., expected to be needed during their preparation. These will be kept under review through the Council's budget monitoring and performance management procedures.

**7.5** The profiles in section 6 of this document set out the management responsibility for the preparation of each document. With the exception of the North London Waste Plan, which has its own governance arrangements through the Heads of Planning and the Members Planning Group of the partnership boroughs, all documents will be directly overseen by the Director of Planning.

**7.6** Political overview will be through regular meetings of the Portfolio Holder. For each Development Plan Document (DPD), approval of draft documents at the early consultation stage (Preferred Options/draft plan, will be via the Portfolio Holder. Final versions of all DPDs and SPDs will be approved by the Council's Cabinet. At these stages, reports may be called for further consideration through the Council's Scrutiny Committees.

**7.7** In preparing this Local Development Scheme a number of areas of risk have been identified together with a consideration of mitigating actions. These are listed in the table below.

**Risk Assessment****Table 7.1**

Risk/Description	Inherent Risk		Mitigating Controls	Residual Risk	
	Likelihood	Impact		Likelihood	Impact
1. Changes to the National Planning Policy Framework, planning system changes and other legislative changes - requiring additional work to be undertaken leading to delays and programme slippage.	Probable	Significant	<ul style="list-style-type: none"> <li>Regular monitoring of national policy changes proposed.</li> <li>Changes to the planning system/ new national policies to be applied at the earliest opportunity.</li> </ul>	Possible	Moderate
2. Insufficient staff resources/staff turnover. There are currently 4 Policy Planners directly working on the Local Plan (supporting the head of Planning Policy & Strategy). Reduced capacity as a result of staff leaving, recruitment difficulties, sickness etc could result in slippage.	Probable	Significant	<ul style="list-style-type: none"> <li>Use Agency staff on temporary basis to cover vacant posts as and when they occur.</li> </ul>	Unlikely	Minor
3. Increased costs/Insufficient Budget - leading to abandonment of the project or key aspects of the programme compromised for this reason. This could lead to programme slippage, risk that the Local Plan may be found unsound at examination. There could be additional costs if there is a legal challenge to the plan.	Possible	Major	<ul style="list-style-type: none"> <li>Ensure the Local Plan is recognised as a key Council priority for corporate funding.</li> <li>Safeguard the Local Plan budget from cuts.</li> <li>Ensure regular monitoring of the Local Plan Budget with Finance Team to ensure that any pressures are identified early.</li> </ul>	Unlikely	Minor

	Inherent Risk		Residual Risk	
	Probable	Significant	Possible	Moderate
<p>4. Political processes/changes arising from national/local elections, purdah periods, and changed political priorities - leading to programme slippage, fundamental change in the approach and direction of the Local Plan and abortive work. This is particularly mindful of current political uncertainties associated with Brexit. The main influence of EU law on plan making in the UK relates to the Environmental Assessment of Plans and Programmes Regulations 2004 (the 'SEA Regulations') and the Conservation of Habitats and Species Regulations 2010 (the 'Habitats Regulations').</p>		<ul style="list-style-type: none"> <li>• Programme timetable adjusted to take into account the Purdah period associated with the 2018 Local Government Elections, but it is impossible to predict other Purdah periods likely to occur during the LDS period.</li> <li>• How existing EU Directives and Regulations may be affected by Brexit depends to some extent on the terms reached with the EU as part of Brexit negotiations. It is impossible to predict at this stage changes to plan making requirements arising from Brexit.</li> <li>• Active member involvement (cross party approach) is proposed through the Local Plan Members Advisory Panel (LPMAG) at all stages of the Local Plan process.</li> </ul>		
<p>5. Significant public opposition to the Local Plan - leading to unexpected higher volume of work in dealing with objections and therefore resulting in programme slippage.</p>	Possible	Significant	Unlikely	Minor
		<ul style="list-style-type: none"> <li>• An online consultation system is in place to manage the volume of comments/ representations and ensure faster processing time in recording, collating and analysing consultation responses.</li> <li>• Provide additional staffing capacity through the use of temporary Agency staff to support this work as may be required.</li> <li>• Front load public consultation work and build consensus through proactive consultation and engagement with stakeholders and the local community.</li> </ul>		

		Inherent Risk		Residual Risk	
6. Delays at the examination stage - leading to slippage at adoption stage.	Possible	Significant	<ul style="list-style-type: none"> <li>• Ensure a Service Level Agreement with the Planning Inspectorate commits to agreed target dates for the completion of the examination and the delivery of the Inspector's report.</li> <li>• Apply PAS Self Assessment tools to check compliance with all requirements prior to submission for examination.</li> <li>• Seek a critical friend assessment of the Local Plan prior to submission for examination.</li> </ul>	Unlikely	Minor
	Possible	Significant	<ul style="list-style-type: none"> <li>• Ensure that the Local Plan has been duly made in accordance with all legislative requirements.</li> <li>• Ensure that the Local Plan is built on sound, robust and transparent evidence base and is deliverable.</li> </ul>	Unlikely	Minor
7. Risk of legal challenge to the Plan (s.287 of the Town and Country Planning Act 1990) - delaying the adoption of the Plan.	Possible	Significant		Unlikely	Minor

## Monitoring and Review

**7.8** Progress on the preparation of Development Plan Documents and Supplementary Planning Documents will be monitored annually through the Authority Monitoring Report Monitoring (AMR). This report will:

- Specify how the Council is performing against the timescales set out within the Local Development Scheme and make changes to the timetable as may be required;
- Provide information on the extent to which adopted policies are achieving their intended goals;
- Propose updates to the Local Development Scheme - in particular new supplementary planning documents as may be considered necessary.

**7.9** This Local Development Scheme effectively outlines the work programme the Council intends to undertake on its Local Plan over the next three years. The formal schedule of key Development Plan Documents is set out in the next section.

## 8 Document Profiles

### New Local Plan

**Table 8.1**

<b>Title</b>	<b>Waltham Forest Local Plan - Strategic and Non Strategic Policies</b>
Status	Development Plan Document
Role	<p>This new Local Plan will establish the long term development strategy for managing growth and change in Waltham Forest for the period 2019-2035. The new Local Plan will update the existing Core Strategy and other adopted plans. The new plan is expected to be a better tool of communication both with communities, potential developers and other interests. It will focus on the spatial strategy and other thematic policy matters requiring statutory development plan status.</p> <p>Land allocations will only be included where they involve a radical change from existing land use e.g. where it is proposed to release MOL for development, or to redevelop employment land for housing or alternative uses, or sites to be safeguarded from other development.</p> <p>Existing policies/proposals as included in adopted plan documents would be reviewed and transferred to the new plan where still relevant.</p> <p>The new local plan would specify which policies will continue to apply, and which do not, as part of an Appendix.</p>
Geographic coverage	Whole borough – Waltham Forest
Conformity	National Policy and London Plan
Lead	Planning Policy Team
Joint Working	With Council Departments and the other External Partners
Resources	Planning Policy Team. Consultancy support as may be required.
Management	Director of Planning/Head of Planning Policy & Strategy. Member involvement through Portfolio Holder briefings and Scrutiny Committee. Cabinet to approve Proposed Submission Stage and Adoption.
Community Involvement	<p>As per the Council's Statement of Community Involvement. Consultation will be undertaken at key stages as follows:</p> <ul style="list-style-type: none"> <li>● Consultation at Issues and Options stage</li> <li>● Consultation on Preferred Options Draft Plan</li> <li>● Consultation on Proposed Submission version</li> </ul>
Monitoring and Review	Indicators and targets to be monitored annually through the Authority Monitoring Report.

**Table 8.2**

<b>Production Stages</b>	<b>Timetable</b>
Initial consultation - 'Direction of Travel'	Undertaken (November to December 2017)
Publication/Consultation on Draft Plan (Preferred Options) - Regulation 18	Undertaken (July - September 2019)
Publication/ Consultation on Proposed Submission Plan - Regulation 19	Summer 2020
Submission	Autumn/Winter 2020/21
Examination	Winter 2021
Adoption	Spring/Summer 2021

## Site Allocations Document

**Table 8.3**

<b>Title</b>	<b>Waltham Forest Local Plan - Site Allocations Document</b>
Status	Development Plan Document
Role	<p>This DPD will form the second part of the Local Plan. It will allocate additional sites for development to assist in meeting the overall development requirements of Part 1 of Local Plan (Strategic Policies). In particular, it will:</p> <ul style="list-style-type: none"> <li>• Identify strategic sites for future development in the Borough. Typically, these will be key sites acting as catalyst for development in strategic locations and elsewhere in the borough;</li> <li>• Sites associated with the delivery of essential infrastructure to support growth;</li> <li>• Sites/areas where radical changes from existing land use e.g. where it is proposed to release MOL for development, or to redevelop employment land for housing or alternative uses, or sites to be safeguarded from other development will be required to implement strategic policies of the plan.</li> </ul> <p>The site allocations document is intended to help translate the strategic policies to site of the Plan to to be a better tool of communication both with communities, potential developers and other interests. A typical allocation will include:</p> <ul style="list-style-type: none"> <li>• the site location, size and ownership</li> <li>• details of how the site was identified and previous planning applications</li> <li>• suggested uses for the site in the future</li> <li>• design considerations and other key planning constraints</li> <li>• estimated future timescales for delivery or development.</li> </ul>
Geographic coverage	Whole borough – Waltham Forest
Conformity	National Policy and London Plan
Lead	Planning Policy Team
Joint Working	With Council Departments and the other External Partners
Resources	Planning Policy Team. Consultancy support as may be required.
Management	Director of Planning/Head of Planning Policy & Strategy. Member involvement through Portfolio Holder briefings and Scrutiny Committee. Cabinet to approve Proposed Submission Stage and Adoption.

<b>Title</b>	<b>Waltham Forest Local Plan - Site Allocations Document</b>
Community Involvement	As per the Council's Statement of Community Involvement. Consultation will be undertaken at key stages as follows: <ul style="list-style-type: none"> <li>• Consultation at Issues and Options stage</li> <li>• Consultation on Preferred Options Draft Plan</li> <li>• Consultation on Proposed Submission version</li> </ul>
Monitoring and Review	Indicators and targets to be monitored annually through the Authority Monitoring Report.

**Table 8.4**

<b>Production Stages</b>	<b>Timetable</b>
Initial consultation (Regulation 18)	Spring 2020
Publication/ Consultation on Proposed Submission Plan - Regulation 19	Winter 2020/1
Submission	Spring/summer 2021
Examination	Autumn 2021
Adoption	Summer 2022

**North London Waste Plan**

**Table 8.5**

<b>Title</b>	<b>North London Waste Plan</b>
Status	Development Plan Document
Role	<p>The North London Boroughs of Barnet, Camden, Enfield, Hackney, Haringey, Islington and Waltham Forest are working together as planning authorities to identify sufficient space for facilities for managing North London's waste. The boroughs are developing a North London Waste Plan (NLWP) which will run to 2032.</p> <p>The plan progressed to Examination stage in August 2012. However a Planning Inspector decided that the plan as prepared was not legally compliant because it did not meet the duty to co-operate. As a result, the examination into the 'soundness' of the plan could not continue. A new version is now being prepared, and initial consultation on a new draft plan was carried out in summer 2015.</p> <p>A draft Proposed Submission document has been prepared pending Executive approval by all partnership boroughs.</p>
Geographic coverage	North London Boroughs including Waltham Forest

<b>Title</b>	<b>North London Waste Plan</b>
Conformity	National Policy and London Plan
Lead	Planning Policy Team (Waltham Forest) - in partnership with 6 North London Borough Planning Teams
Joint Working	Joint Planning Group and the Planning Officers Group of the North London Waste Authority
Resources	Programme Officer - Joint Waste DPD and the Borough Planning Officers representing other North London boroughs (Waltham Forest, Camden, Haringey, Enfield, Barnet, Hackney and Islington)
Management	Joint Planning Officers Group, Head of Planning Group, Member involvement through Joint Members Group representing the 7 boroughs. Cabinet to approve Proposed Submission Stage and Adoption.
Community Involvement	As per the Council's Statement of Community Involvement. Consultation will be undertaken in stages as follows: <ul style="list-style-type: none"> <li>- Consultation on preferred options/ draft plan</li> <li>- Consultation on Proposed Submission</li> </ul>
Monitoring and Review	Indicators and targets to be monitored annually through the Annual Monitoring Report.

**Table 8.6**

<b>Production Stages</b>	<b>Timetable</b>
Consultation on Draft Plan (Regulation 18)	Completed (Summer 2015)
Proposed Submission (Regulation 19)	Completed (January- February 2019)
Submission	Completed (June 2019)
Examination	In progress (Autumn 2019)
Adoption	Summer 2020