

NOTICE

ACCESS TO INFORMATION PROCEDURE RULES

Notice under Rule 15 - Key Decision not included in the Forward Plan

1. The report entitled '**Cash Receipting Contracts**' is a key decision because it will entail significant financial expenditure under the Council's Financial Thresholds for key decisions.
2. The report has not been included in the Council's Forward Plan.
3. The contract for the swipecard service used by significant numbers of Waltham Forest residents to make rent and Council Tax payments has expired. Unless a short extension of the contract is approved, those residents will be unable to make rent or Council Tax payments and service provision will be adversely affected.
4. The Head of Legal and Democratic Services has informed the Chair of the Overview and Scrutiny Commission that the report will be considered and decision taken by the Leader at a meeting in his office on 26 May 2006 at 12 noon.
5. The report is exempt from publication under Paragraphs 7 and 10 of Local Government Act 1972, Schedule 12A as amended as it contains information relating to the financial or business affairs of a particular third person and the identity of persons tendering for Council services.

Satish Mistry
Head of Legal and Democratic Services

Date 18th May 2006