

# **Complaining On Line to Trading Standards**

*If you have been ripped off, or unhappy about something you have paid for, or you just may want some further advice, then complete the following:-*

**Your Name  
Address**

**Post Code:  
Day timeTelephone:**

**The Trader's Name  
Address**

**Brief Outline of your problem:**

**Have you Contacted the Trader? What was the response?**

**Date of Transaction:**

**Cost of Transaction:**

**Method of Payment:**

**You will need to have available all paperwork and correspondence on your problem.**

**You will need receipts .**

**You will need to have a chronology of all the relevant dates on which**

Email to: [trading.standards@walthamforest.gov.uk](mailto:trading.standards@walthamforest.gov.uk) or send to Trading Standards, Environment and Regeneration, Sycamore House, Forest Road, Walthamstow, London E17 4JS