

DRAFT MINUTES

Waltham Forest Working Together (The Strategic Partnership (LSP) for Waltham Forest)

SAFETYNET PARTNERSHIP BOARD, EXECUTIVE GROUP

Minutes of a meeting of the LSP SafetyNet Partnership Board, Executive Group held on
Wednesday 20th July 2006 at 2.30pm – Rowan House, Cecil Road, Leytonstone.

Present:

Members.

Chief Superintendent Mark Benbow (Chair)	Metropolitan Police Service
Rob Pearce	LBWF, Assistant Chief Executive
Robin Tuddenham	LBWF, Head of Community Safety
Linda Wacey	LBWF, Head of Community Protection
Cllr Afzal Akram	LBWF, Portfolio Lead for Community Safety
Darren Dovey	London Fire Brigade
Alastair Macorkindale	LBWF, Drugs and Crime Strategy Manager
Colin Moone	LBWF, Head of Housing Services
Jim Waddington	EduAction (<i>alternate for Ron Gray</i>)
Stewart Thomas	Government Office for London

Lead Support Officers.

Sian Hasler	LBWF, Partnerships & Operations Manager
John Anthony	LBWF, Youth Offending Team Manager
Mario Demetriou	LBWF, Anti Social Behaviour Coordinator
Melissa Lonergan	LBWF, Senior Community Safety Officer
Bruce Clarke	LBWF, Committee Manager

Visitors.

PC June Saunders	Metropolitan Police Service
Amy James	LBWF, Graduate Trainee
Chris Warner	LBWF, Public Lighting & Operations Manager
Colin Kemp	LBWF, Senior Electrical Engineering Maintenance Officer

Item

Action

1. INTRODUCTIONS & APOLOGIES FOR ABSENCE.

All those present introduced themselves.

Apologies for absence were received from Jacquie Dean (LBWF, Chief Executive), Carol Hartley (Probation Service) (*Jomo Browne to attend as alternate*) and Ron Gray (EduAction) (*Jim Waddington to attend as alternate*).

2. MINUTES OF MEETING HELD ON 3rd MAY 2006 AND MATTERS ARISING.

Accuracy:

Nothing raised.

Matters Arising:

Page 1, item 2 – ‘Robbery’ theme for the next Defendin’ Da Hood meeting – matter now finalised.

Page 2, item 3.1.2 – Youth Crime proposals – item 6 at today’s meeting.

Page 2, item 3.1.3 – Datapack – noted that in future the most recent version will be distributed to members one week prior to Executive Group meetings.

Page 3, item 3.2.2 – Tackling Street Crime project – the next steering group meeting is on 30th September. WF is one of ten Boroughs selected for inclusion in the next Street Crime project. **ACTION:** progress report at next meeting.

Page 4, item 5 – SafetyNet Annual Review – final report, including member’s comments, is now available from Robin Tuddenham.

RT / BC

RT

Item	Action
Minutes of 3 rd May 2006 confirmed as a correct record of the proceedings.	LSP Sect.
3. PERFORMANCE HEADLINES.	
3.1 <u>British Crime Survey.</u>	
Mark Benbow reported as follows:	
<ul style="list-style-type: none"> • Our overall target for 2006/07 is a reduction of 7% - current figure is reduction of 1.2%. • Theft of Personal Property – current reduction is 18.4%, good news that has taken the ‘heat’ off WF for the moment (increased focus by TJAG). The Sanction Detection Rate (SDR) has increased from 5.1% last year to 10% this (believed largely based on a change of Police focus). • Burglary – target (-7%) currently (+0.2%) with a lower SDR than last year. • Vehicle Crime – taking of – target (-11%) currently (-1%) but theft from is currently (+35.2%), particularly number plates, SAT NAV and disabled badges. This to be a theme for the Safer Neighbourhood teams to work on. • Overall SDR is 17.7%, target 20%, against 13% last year. • The real challenge will be next year. 	
3.2 <u>LAA – Performance Management Review.</u>	
AM noted that the LAA contained six targets with the LSP Executive Board being the accountable body and the SafetyNet Executive Group responsible for delivery. An exception report against these targets will need to be presented to the next LSP Executive Board meeting in October. It was further noted that a recent resident’s survey had shown excellent results in connection with levels of fear of crime both during the day and at night.	
4. ANTI - SOCIAL BEHAVIOUR - REPORT.	
LW presented the circulated report – noted the following:	
<ul style="list-style-type: none"> • Item 1.3 - the ASB caseworkers have made an excellent start. • Item 1.6 – a dispersal order in Highams Park / Larkswood is expected to be in place by the end of July. • Item 1.8 – Respect Action Month is underway and working well; there’s been a major reduction in street crime in the related area since the start of the programme. • Item 1.9 – Beat Sweeps continue to produce considerable external interest; need to consider increased interest also from Members. 	
ACTION: to meet and discuss the involvement of Street Services.	AA / RT
<ul style="list-style-type: none"> • Item 1.15 – the mobile CCTV unit is now due to arrive in August. • Item 2.2: <ol style="list-style-type: none"> 1. licensing for CCTV operators – operators accessing cameras that can move and/or zoom will require training for licences to be issued by September 2007 – significant financial impact on the Council and its partners. 2. Folly Lane – both cameras totally destroyed – funding / resources now in place to replace, together with replacement of related street lighting, but in view of the level of danger expected to be faced by installers there’s additional funds required (not currently available) to cover their security. 	
ACTION: speak to Portfolio Holder for Environment (Cllr Belam) to discuss possible availability of alternative funding for replacement security costs.	AA
<ul style="list-style-type: none"> • Item 2.3 – ST confirmed that the Government Office for London have received our application for a funding allocation to cover specific consultancy work looking at overall CCTV strategy for the future – to be submitted for consideration in the near future. 	
The report was duly ENDORSED .	

Item	Action
<p>5. YOUTH CRIME - REPORT.</p> <p>JW noted the following additional comments:</p> <ul style="list-style-type: none"> • YOT rated a level three service. Identified weaknesses being addressed. • YOT not fully funded – could be capacity issues. • Final Warnings – difficulties in filling vacant post, no applicants from local adverts, now being advertised nationally and hoping it will be filled by October. Noted that a secondment could be utilised until the permanent officer starts. <p>ACTION: possible secondment to be followed up.</p> <ul style="list-style-type: none"> • Financial position of the YOT – RT noted there was a positive outcome to his visit last week with the Children’s Services Annual Performance Assessment team. However, it’s now only one year away from a further two week intensive inspection and budget / governance issues must be looked at before then. Noted that the Policy Review is coming up soon and the above issues are well understood. 	MB
<p>6. DELIVERY GROUP REVIEW.</p> <p>Melissa Lonergan gave a presentation (electronic version available from LSP Secretariat) as well as distributing relevant notes. A decision document came from discussions following the presentation and is attached hereto.</p> <p>Noted the following additional comments:</p> <ul style="list-style-type: none"> • Methodolgy – 90 questionnaires sent out, 36 received back completed. • Recommendations: Lack of Resources <ul style="list-style-type: none"> 1. YOT – massive issues on governance and budget – tied up with Children’s Services – Chris Kiernan to become a member of the SafetyNet Executive Group from the next meeting – take over from Ron Gray as Youth champion. 2. VFM status – underway. 3. Sharing resources – agreed. • Recommendations: Improvements in Communications <ul style="list-style-type: none"> 1. Monthly newsletter – agreed. 2. Six month rolling assessments – issues re how to share information, two analysts working more closely together – agreed. 3. News headlines – standard agenda item at all meetings – agreed. 4. Organisational structure – are we staying with delivery Groups? Youth Crime Executive ceases to exist – Borough Criminal Justice Group to become a formal SafetyNet unit chaired by the Borough Commander – Det. Supt. Paul Rickett to become a member of the SafetyNet Executive Group in his role as Chair of the Violent Crime group. 5. Six month timetable of meetings (produced and disseminated) – yes, covering Sept ’06 to Mar ’07 – ensure spread of meetings. 7. Information exchange protocol – Melissa Lonergan. 8. Key point of contact within agencies – via Executive Group – a) members to their individual agencies - b) alternates to be fully briefed. 9. Liaison with Government Office for London – solvable. 10. Distribution of Minutes to all members – all Executive Group meetings and exception reports. • Recommendations: Right Partners and Right People <ul style="list-style-type: none"> 3. Partnership induction process – needed. 4. Elected member representation – to attend any meeting at which it’s felt they can add value. • Recommendations: Roles and Responsibilities 	
	BC
	BC
	BC

Item	Action
Three general comments – 1) Training for Chairs 2) Essential to have relevant data 3) Pre-meetings / Agenda setting very important.	
1. Review / creation of Terms of reference – TJAG and SafetyNet TOR to be updated.	RT
3. Day long training session on mainstreaming the Act – to be arranged.	ML/JS
• Recommendations: Relationship with TJAG	
1. Action plans – essential to ensure ownership of specific outcomes by individual Delivery Group members.	
• Recommendations: Agency Contribution	
2. Expansion of responsible agencies – Health not represented.	MB
3. Implementation of Scrutiny function – meeting next Monday.	
• Recommendations: Outcome Focus	
3. Documented process for escalation of matters – Action Points to be minuted and closely followed up.	
• Recommendations: Diversity Framework	
1. Local Authority Equality Impact Assessment template – needs to be more visibly utilised.	
• Recommendations: Community Participation	
3. Involvement of elected representatives – Portfolio Lead to attend at least the first round of Delivery Group meetings – will be five groups meeting quarterly.	
7. POSITIVE NEWS FROM SAFETYNET.	
7.1 Respect Action Month – good launch.	
7.2 Young Persons event booked for 28 th July.	
7.3 Hate Crime forum on 19 th July – presentation to the MPA – Waltham Forest in the semi-final for an award.	
8. ANY OTHER BUSINESS.	
8.1 <u>BNI – Commissioning Framework.</u>	
RP noted that by the end of 2005/6 floor targets around worklessness, health and educational attainment were being missed and so during 2006/7 the Local Area Agreement would be targeting them. In addition increased emphasis to be placed on neighbourhoods, specifically focussed on the Super Output Areas (SOA), by making strategic interventions. Those within the Cleaner, Safer, Greener block need to integrate with SafetyNet activities; within the Worklessness block the NEET programme is part of Youth Crime initiatives. Noted that the Council will eventually need to consider how to roll out across the whole Borough some of the BNI projects initially focussed on the SOA.	
8.2 <u>BoroughBeat (MSC Employer Support Programme).</u>	
RT noted that subject to further information and costings the scheme could be of interest, potentially involving Shop Watch (particularly in the Town Centre) and Hospital Watch at Whipps Cross. The scheme could be of potential interest to Local Authority staff, possibly on the basis of one day's involvement per fortnight as part of their employment, with the benefits of free uniform, training and free travel on buses and the Tube. Initiative supported by this Group.	
ACTION: approach the Head of Human Resources (Phill Cox) to set up a meeting with PC June Saunders (with Portfolio Lead support).	RT
9. DATE OF NEXT MEETING.	
Wednesday 6 th September 2006 – 2.30pm to 4.30pm – Large Meeting Room, Rowan House, Cecil Road, Leytonstone.	
Agreed.....Chair	Contact: Bruce Clarke, Committee Manager
	Telephone: 020 8496 4324
Date.....	Email: bruce.clarke@walthamforest.gov.uk