

**DRAFT MINUTES**

**Waltham Forest Working Together  
(The Strategic Partnership (LSP) for Waltham Forest)**

**SAFETYNET PARTNERSHIP BOARD, EXECUTIVE GROUP**

**Minutes of a meeting of the LSP SafetyNet Partnership Board, Executive Group held on Wednesday 2<sup>nd</sup> March 2005 at 2.30pm in Committee Room 2 at Waltham Forest Town Hall**

**Present:**

**Members.**

Chief Supt. George Clarke (Chair)	Metropolitan Police Service
Alastair Macorkindale	LBWF, Drug Action Co-ordinator
Councillor Barry Smith	LBWF, Cabinet Member
Robin Tuddenham	LBWF, Unit Head, Community Safety
Linda Wacey	LBWF, Head of Community Protection
Graham Moss	EduAction
Nick Howell-Ives	London Probation Service
Jim Saddington	London Fire Brigade
Alison Dale	Government Office for London
Dave Brown	LBWF, Interim Head of Housing

**Lead Support Officers.**

Mario Demetriou	LBWF, Anti Social Behaviour Co-ordinator
John Anthony	LBWF, Youth Offending Team Manager
Alice Williams	LBWF, Youth Offending Team Information Mgr.
Saima Raja	LBWF, Monitoring & Information Officer

**Visitors.**

David Dickason	British Transport Police
Raymond A. Davis	London Underground Limited
Neil Bullen	LBWF, Transport Policy Manager
Richard O'Dell	One Anglia
Ricky Pite	Network Operations, London Buses
Natasha Porter	Metropolitan Police Authority
Emma Davies	Government Office for London
Insp. Peter Haswell	Metropolitan Police Service
Sgt. Stephen Calcott	Metropolitan Police Service
Bruce Clarke	LBWF, Committee Manager

**Item**

**Action**

**1. INTRODUCTIONS & APOLOGIES FOR ABSENCE.**

All those present introduced themselves.

Apologies for absence were received from Jacquie Dean (LBWF, Chief Executive).

**2. MINUTES OF MEETING HELD ON 9<sup>th</sup> FEBRUARY 2005 AND MATTERS ARISING.**

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Accuracy: No comments.

Matters Arising:

Page 3, item 4.2 – NELMHT contact officer – Charlotte Platman, Manager of the Assertive Outreach team.

Page 3, item 4.3 – meeting with Court officers – arranged for 22<sup>nd</sup> April, to cover adoptions and fostering as well as Prolific & Priority Offenders.

Page 4, item 4.4 – meeting with Head Teachers – the meeting took place on 1<sup>st</sup> March, covering the screening programme included within a health and safety agenda. The Heads of six secondary schools attended as well as members of the pupil referral unit. All those attending expressed keenness to work with SafetyNet partners – the Be Safe programme dealing with weapons awareness and utilisation of drug based screening tools were items well received. Those attending who are also planning to attend the Secondary Schools Head Teachers conference next week will report back positively to that group. There was a marked improvement to previous perceived disinterest level amongst attendees.

Page 4, item 5 – Waltham Forest Magazine – in the May 2005 edition there will be space devoted to the theme of Security in the Home including smoke alarms, personal safety and the Home Energy Efficiency Team (HEET),

Page 4, item 5 – HEET project – additional funding support will be offered via the Housing Renovation Grant programme.

Page 5, item 7.2 – Prevent & Deter – the Government Office for London will be doing evaluation and research in the near future.

The Minutes of the meeting held on 9<sup>th</sup> February 2005 were confirmed as a correct record of the proceedings.

LSP Sect.

### 3. ANTI SOCIAL BEHAVIOUR – CRIME AND TRANSPORT - DISCUSSION.

3.1 Noted the following synopsis:

#### **Outcomes.**

- Inform the strategy; agree key actions.
- Define content / purpose of the Travel Safe Project.
- Define success and expectations.
- Draw up an Action Plan.
- Identify the champion(s) / forum(s) to progress – Safer Neighbourhoods team, ASB delivery group, transport leads.

#### **Rationale.**

- Crime, Disorder & Drugs Audit 'hotspot' data – links to transport nodes.
- Audit / Safer Neighbourhoods team consultation – W'stow Central / St. James Street, Leyton / Leytonstone.
- Community Councils concern – all above & Highams Park / Wood Street.
- Transport providers fears / concerns – response, safety, staffing.
- Political concern – full Council motion, MPs / GLA link member.
- Regeneration agenda – W'stow master plan / Leyton Tube feasibility study.

#### **Achievements 2004/5.**

- Anti-Social Behaviour orders.
- Police (MPS & BTP) operations on drugs.
- Safer Neighbourhoods team status.
- Consultation – Council, Metropolitan Police, Community Councils.
- Street Wardens.
- Impact on crime in those wards with a Safer Neighbourhood team.

#### **Problem Solving Triangle.**

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- Offender – Victim – Location.

### **The Travel Safe Project – Core Elements.**

- Enhanced Police visibility at key transport nodes.
- Crime prevention campaign.
- Resident Panel consultation.
- To include trains / tubes / buses / link to GLA campaign re unlicensed cabs.
- Requirement for Project champion as well as lead support.

**ACTION:** Lead on the Project – enhancing public awareness of Crime & Anti-Social Behaviour reduction on transport links.

3.2 Noted the following further discussion points:

- An accommodation 'pod' is currently available at W'stow Central bus station and could be used by the Safer Neighbourhood team – to be pursued.
- Greater London Authority funding might be available in 2006/7 regarding transport interchanges. Analysis has been done regarding the 'root causes' of underlying problems, now need to identify the key people to respond by telling residents what is being done / is planned to be done. Differentiation between public and private spaces at W'stow Central is required.
- Liaison required with other contiguous boroughs to identify transient criminals involved in things such as ticket touting and drug involvement. A drug 'link' seems to exist along the route of the Victoria Line although no evidential data is currently available.
- Current concerns regarding violence and Anti-Social behaviour towards transport staff. Transport Police re-assurance teams are coming on-stream and will engage with Safer Neighbourhood teams. Initial dialogue has taken place re possible accommodation at Leytonstone station - two teams should be in place by September 2005 as the borough has two shared rail / tube stations. Thirty Transport Police officers are planned for the SilverLink line – David Dickason can supply further details.
- CCTV on trains between Liverpool Street and Chingford is in the programme planned for 2005/6.
- Ticket touts – Leyton, good progress – Leytonstone, not quite as good progress – W'stow Central, issue seen as main 'litmus test' by residents, good progress. Need to identify actions taken to achieve this level of progress (recent perception survey shows St. James station as primary concern with W'stow Central now in third place).
- The design of the ticket office at W'stow Central is very unsatisfactory (enclosed, dreary, poor lighting). There is limited scope for expansion – problem with access onto Railway land. There is a rolling programme of regeneration at stations but lack of initial concept of crime reduction remains the problem.
- Identification of unlicensed cabs remains a concern with the need for some type of accreditation system to be introduced (new licensing system is now in operation, indicated by the presence of a light blue sticker on either the front or rear window). Also need to locally promote the licensed operators.
- The current evening closure of W'stow Central booking hall is safer for staff but has led to public perception suffering. No information currently as to it's possible re-opening, although if by partnership working the area can be seen to be safer this would be a positive step towards a policy change. .
- Need to think about sentencing in the Courts – many offenders are totally fearless with few perceived consequences. A Magistrates project ran last

Mario  
Demetriou  
& Neil  
Bullen

year in Stratford and will be rolled out soon across London.

- British Transport Police don't have responsibility for policing bus stations – it's a Metropolitan Police issue.

**4. ANTI SOCIAL BEHAVIOUR – QUARTERLY UPDATE.**

Noted the following comments on the quarterly update:

- The Delivery Group has now started its regular meetings.
- Two Beat Sweeps have now been completed - both were very successful. Forty additional street cleaning operatives were utilised, good engagement with local schoolchildren, positive photographs in the Guardian, well received by relevant Community Councils.
- The proposal for three ASB caseworkers has received funding approval. A pilot ASB Case Panel has been established, working jointly with the Leyton Pathfinder office.
- The Waltham Forest Graffiti Reduction Plan covers a partnership problem within the borough and promotes a new and positive link with the Council's Street Services team to improve the look of the borough. It was noted that Inspector Peter Haswell has had previous involvement with a similar scheme and this experience should be utilised.
- Local Head Teachers have a high level of determination concerning plans for Crime Reduction – a scheme modelled some four years ago at Norlington School should be further investigated.

**ACTION:** Investigate the Norlington School model.

- Concern about publicity – not going out with anticipated strength – local media not yet sufficiently 'invigorated' – all involved should seek to explain current initiatives / successes to all local residents they meet.

**5. YOUTH CRIME – QUARTERLY UPDATE.**

Noted the following comments on the quarterly update:

- Recruitment, retention and training significantly assist with improvement of related statistics – recent positive steps now beginning to bear fruit.
- Re-offending rates – reduction of 2.5% to December 2004 very positive.
- Fire Service data not currently being included – when it is a further significant improvement will be indicated.
- Prevent & Deter Action Plan – existing Youth Justice guidance doesn't go into enough detail – new guidance to be issued shortly by GoL. First Case Management meeting to be held on 7<sup>th</sup> March 2005 – need to set time slots for practitioners to be able to attend.
- Prolific and Priority Offenders Operational Guidance on Catch & Convict to be issued in March 2005. **ACTION:** New guidance to be forwarded.
- Congratulations in order – borough has moved from 30<sup>th</sup> to 3<sup>rd</sup> within all London boroughs in terms of current YOT performance figures.

**6. CRIME, DISORDER & DRUGS STRATEGY.**

Noted the additional paper listing the organisations consulted through the delivery groups during the preparation of the Strategy document. There will be further discussion around the targets, then presentation to the Overview & Scrutiny Commission on 2<sup>nd</sup> March 2005, to Cabinet in late March and full Council in May.

Noted the following further comments:

- fundamental PIB targets have been agreed, although Government Office for London (GoL) monitoring will be based on iQuanta (the web based performance tool produced by the Home Office).

Chair

Alison Dale

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<ul style="list-style-type: none"> <li>No response yet from the GoL data department, not only involving Waltham Forest but many other boroughs also. Essential to receive the first year numbers, leading to a possible revision of 2<sup>nd</sup> &amp; 3<sup>rd</sup> year targets as indicative three year targets must be linked to first year milestones.</li> </ul>	<p><b>Alison Dale</b></p>
<p><b>ACTION:</b> Chase relevant GoL department for first year data.</p>	
<p><b>7. SAFER STRONGER COMMUNITIES FUND.</b></p>	<p><b>Policy Lead</b></p>
<p>Noted this is still a developmental process. A further negotiating meeting with GoL is to be held on 11<sup>th</sup> March 2005, by the end of which it is hoped to be able to sign off the proposed spending plan (deadline 31<sup>st</sup> March 2005).</p>	
<p><b>ACTION:</b> Report back on outcome of meeting with GoL.</p>	
<p>Noted the following further points:</p>	
<ul style="list-style-type: none"> <li>Funds need to be set aside for the Joint Action Group contingency.</li> <li>Need to be able to ‘claw back’ from some of the proposed outcomes.</li> <li>Need to monitor the spend against specific targets.</li> </ul>	
<p><b>8. POSITIVE NEWS FROM SAFETYNET.</b></p>	
<p>Noted the following:</p>	
<ul style="list-style-type: none"> <li>Youth Offending Team activities.</li> <li>Beat Sweeps – a ‘banner’ product.</li> <li>Travel Safe project.</li> <li>Meeting on 18<sup>th</sup> February 2005 with Len Duval, Chair of the Metropolitan Police Authority, attended by the Chair, the Portfolio Holder and the Policy Lead. Very positive, with emphasis on the benefits of partnership working.</li> <li>The Office of the Deputy Prime Minister has offered £5.1mn over a three-year period to the London Fire Brigade. A possible project could be to promote Home Fire Risk Assessments, aimed at those homes most at risk, and in Waltham Forest could target some 1,000 homes. Funding could also possibly be used re projects specifically covering older residents.</li> <li>The Police Service is anxious to establish closer links between Crime Prevention Officers and relevant personnel within the Fire Brigade.</li> </ul>	
<p><b>9. ANY OTHER BUSINESS.</b></p>	
<p>9.1 Noted a proposal to carry out a ‘Day Count’ to record all incidents of domestic violence and hate crimes in Waltham Forest. The date has not yet been fixed and a concern is the absence of related baseline data.</p>	<p><b>Policy Lead</b></p>
<p><b>ACTION:</b> ‘Day Count’ date to be proposed at next Executive Group meeting.</p>	
<p>9.2 In the context of reinforcing related partnership contacts ‘sooner rather than later’ the Probation Service wished to place on record a current capacity issue. If future increase of usage is anticipated there could be no certainty as to the availability of relevant resources.</p>	
<p><b>10. DATE OF NEXT MEETING.</b></p>	
<p>Wednesday 6<sup>th</sup> April 2005 – 2.30pm to 5pm – Committee Room 2.</p>	

Agreed.....Chair **Contact Officer:** Bruce Clarke, Committee Mgr  
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