

Appendix one LSCB business plan action plan 2009/10

Ref No	Objective	Outcome identified from:	Action	When/ progress	Outcome measure	By when	LSCB lead
Priority one: A responsive and effective child protection service							
LSCB 1	Children living with domestic violence are better protected	CYPP priority and LSCB business planning	Peer review of multi agency risk assessment conferences (MARAC)	Dec-09	Review report demonstrates positive impact of MARAC	Dec-09	PPD
			Implement peer review action plan	Jan-10	Action plan in place	Mar-10	
LSCB 2	Improved protection of children and young people living with adults with mental health issues and/or substance misuse issues	LSCB business planning and Laming rec 20	Develop referral protocol with north east london mental health trust (NELFT) which includes adults with mental health issues and substance misuse issues	Oct-09	Protocol in place	Mar-10	PPD
			Commission specific joint training for adults and children services	Dec-09	Evaluations from training demonstrated increase awareness of safeguarding issues for children and young people	Mar-10	
			Review effectiveness of multi-agency screening desk	Jan-10	Action plan in place to address deficits	Mar-10	
LSCB 3	Professionals are skilled and knowledgeable around sexual abuse, in identification of signs and symptoms and working with families where sexual abuse is an issue.	LSCB business planning	Review good practice in other LA's and agencies	Dec-09	Develop further understanding of how to improve practice and drive up standards	Dec-09	PPD
			Develop improvement plan	Feb-10	Improvement plan in place	Feb-10	PPD
			Deliver specific training around sexual abuse to the partnership	Mar-10	Evaluations from training demonstrated increase awareness of sexual abuse	Mar-10	PPD

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LSCB 4	Annual report meets requirements of Laming recommendation 53	Laming rec 53	Awaiting government guidance	Awaiting government guidance	Final report which meets the guidance	Mar-10	SLB
LSCB 5	Provide a training programme for the partnership of priority areas of safeguarding for Waltham Forest	LSCB business planning	Produce range of training opportunities e.g. first Friday seminars , and range of formal training	Mar-10	Annual report on LSCB training take up, evaluation and impact	Mar-10	PPD
			Develop sub-regional training opportunities with neighbouring boroughs	May-09	Effective sub regional training forum in place	Sep-09	PPD
LSCB 6	Comprehensive needs assessment which meets Laming recommendation 9, maps adult mental health, substance misuse and domestic violence and the extent to which this impacts on young people	Laming rec 9	Monitor and comment on the development of the needs assessment to ensure it adequately reflects impact on safeguarding of children and young people. Include in the annual report for LSCB safeguarding	Jan-09	The needs assessment adequately reflects safeguarding needs of children, young people and their families	Mar-10	TEG
LSCB 7	To have a safer workforce	CYPP priority and LSCB business planning	Monitor and support the implementation of the Independent Safeguarding Authority (ISA) regulations across the partnership	Oct 09 and Mar 10	Agencies meet compliance with ISA	Oct 09 and Mar 10	SW
			Monitor activity around allegations against professionals	Oct 09 and Mar 10	All investigations completed in timely and effective manner	Oct 09 and Mar 10	QA
			Produce highlights and recommendations report based on review of activity around allegations against professionals	Mar-10	Report demonstrates good practice	Mar-10	QA
			Audit safer recruitment practices in all agencies and present findings to the executive group	Dec-09	Audit report	Dec-09	SW

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LSCB 8	Assessments evidence risk assessment work of good or above standard	LSCB business planning and Laming rec 29	Run risk assessment training accessible to the partnership	Nov-09	Improved skills, demonstrated through training evaluation forms	Mar-10	PPD
LSCB 9	Robust planning for children through strengthened assessments across the partnership	LSCB business planning and Laming rec 13 and 29	Undertake audit of timeliness and quality of assessments across the partnership Undertake audit of cases across the partnership, to ensure they address seriousness and urgency Undertake audit of cases across the partnership, to ensure they identify good or above standard of risk assessment work Undertake audit of cases in public law outline process to ensure appropriate contribution by agencies.	Jan-09	Action plan in place to develop practice Action plan in place to address deficits in joint working	Mar-10	QA
LSCB 10	Robust serious case review panel (SCRCP) processes which meet Laming recommendations 44 and 45	LSCB business planning and Laming rec 44 and 45	Appoint independent chair to SCRCP as and when a SCR is being undertaken Training for SCRCP and independent management review authors	when required May-09	All SCR judged by Ofsted at least good	when required May-09	SCRCP SCRCP
LSCB 11	All agencies to meet requirements of section 11 audit	LSCB business planning	Undertake spot check of section 11 audit on NELFT Undertake spot check of section 11 audit on NHS in Waltham Forest Undertake spot check of section 11 audit on VTE and S	Mar-10	Audits to demonstrate good compliance with section 11 requirements Action plan in place to address deficits	Mar-10	QA
LSCB 12	All performance indicators show progress	LSCB business planning	Scrutiny of quarterly performance and identify appropriate actions	July, Oct, Jan and Mar	LSCB PI's of good or above standard	July, Oct, Jan and Mar	QA

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Priority two: Early intervention and prevention							
LSCB 13	More families receive the support they need at an earlier point	LSCB business planning	CAF completion rate	Mar-10	To increase from 52.1% to 75%	Mar-10	EIP
			Embed lead professional role		Increase range and number of professional undertaking role		
			Role out training across partnership		Increase in range and numbers of professionals trained		
LSCB 14	The needs of children will be identified at first point of contact and follow appropriate pathway	CYPP priority and Laming rec 6	All agencies to review referral points and report findings to LSCB	Oct 09 and Mar 10	All referrals reported to follow appropriate pathways	Oct 09 and Mar 10	QA
LSCB 15	Children who run away from home are assessed for any underlying safeguarding concerns	CYPP priority	Monitor implementation of guidance	Oct-09	Robust performance data in place	Oct-09	QA
LSCB 16	All child deaths are reviewed appropriately and in line with child death overview panel (CDOP) procedures in "Working Together" and London SCB procedures	LSCB business planning	CDOP to be trained as a panel	Jun-09	Annual report describes a panel which has effective and consistent decision making on cases	Sep-09	CDOP
			Following training local polices and procedures to be reviewed	Sep-09	Procedures in place, consolidating panel's practice and consistency	Dec-09	
			Develop communications plan to increase staff, public and stakeholder awareness of CDOP and its functions	Jul-09	Plan delivered that will increase awareness across the partnership	Oct-09	
			Develop relevant mechanisms to disseminate lessons learnt	Aug-09	Mechanisms in place	Aug-09	
			Annual report from CDOP	as and when required	Learning from child deaths result in improved safeguarding	when required	

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LSCB 17	To identify all children placed in Waltham Forest by other LA's so we can ensure they have access to appropriate services	LSCB business planning	Create a base line of information on children who live in Waltham Forest who have been placed here by other LA's.	Mar-10	Base line report in place	Mar-10	CinC
LSCB 18	Children report fewer incidents of bullying	LSCB business planning and CYPP priority	Request report on the impact of the anti bullying work, including cyber blying and bullying associated with difference e.g. on grounds of race, sexuality, disability, gender and faith	Jan-10	Tellus data: Experience of bullying from 4% to 3%, fear of bullying from 26% to 20%	Jan-10	PPD
Priority three: Communications							
LSCB 19	The LSCB communicates effectively internally and externally	LSCB business planning and independent review	Develop strategic and operational communications plan for LSCB which will increase awareness of the role and function of the LSCB both internally and externally and the partnership's responsibility for safeguarding including private fostering	Aug-09	LSCB role and function well understood by staff in all agencies, measured through mystery shopping exercise	Dec-10	Comms
			Establish mechanisms to delivery communications plan	Sep-09	Mechanisms in place	Sep-09	
LSCB 20	Increased engagement of private voluntary and independent (PVI) partners around safeguarding	LSCB business planning and independent review	Establish communication and engagement mechanisms between PVI network and relevant boards and groups of LSCB	Jul-09	Increased attendance of PVI at LSCB meetings and training	Jul-09	SE
			Attend PVI network events and co-host events as appropriate, to promote engagement	when required	Attendance of LSCB officers at network events	Jul-09	
LSCB 21	Children within faith communities are appropriately safeguarded	LSCB business planning	Work in partnership with faith ambassador to update baseline of information on faith communities in borough	Nov-09	Baseline of infromation produced	Nov-09	PPD
			Develop action plan for future engagement	Dec-09	Action plan in place	Dec-09	PPD
			Deliver action plan	Jan-10	Increase of faith communities having safer recruitment polices and child protection procedures in place	Mar-10	PPD

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Priority four: Strengthening governance and leadership of safeguarding							
LSCB 22	The work of the LSCB is influenced and informed by the engagement of young people	LSCB business planning and independent review	Set up 'right to be safe' group of young people from range of groups and backgrounds	May-09	Group created	May-09	SE
			Agree work plan of group	Jul-09	Work plan created	Jul-09	SE
			Evaluate work of the group	Mar-10	Report on how young people have influenced work on LSCB	Mar-10	SE
LSCB 23	Recruitment of an independent chair for LSCB	LSCB business planning and independent review	Recruitment process to be completed again following unsuccessful process in May 09	Nov-10	Chair appointed	Jan-10	SLB
LSCB 24	Improve governance and delivery arrangements of LSCB through implementation of independent review of WF's LSCB	Independent review	Deliver action plan to timescales	Jan-10	Improved stakeholder perception of LSCB effectiveness as evidenced by questionnaire survey	Mar-10	SE