

TRADER PARKING PERMIT APPLICATION FORM

ONLY VALID IN TRADER BAYS



Waltham Forest

GENERAL NOTES

Traders parking permits entitle the permit holder to park within a Market Trader parking bay (MT). Permit is only valid in trader bays.

The Parking Office is at:
Units 9-10
The Alpha Business Centre
South Grove
E17 7NX
Telephone: 0208 520 0520

Opening Hours:
Monday to Friday 7.00 am to 7.00 pm
Saturday 9.00 am to 1.00 pm

ENTITLEMENT TO A TRADER PARKING PERMIT

Traders parking permits may only be issued to persons who hold a current Trader Licence for Walthamstow Market.

HOW TO APPLY

Fill in this application form as appropriate.

If you change a vehicle during the validity of the existing permit you must surrender that permit, obtain a further application form and complete Sections 1, 3 and 5 in order to obtain a replacement and pay the appropriate fee.

A replacement may be issued for any lost or stolen permit, but the original permit is immediately rendered invalid. You will need to complete Sections 1, 4 and 5 overleaf to obtain a replacement permit and pay the appropriate fee.

**BEFORE FILLING IN THIS FORM, PLEASE READ AND NOTE THE CONTENT
PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS**

1 Mr Mrs Miss Ms Title:
Surname: Forenames:
Address:
Trader Licence No.

VEHICLE DETAILS

Registration No.
Make: Model:

2 First Application Renewal

Existing Permit No.

I wish to apply for:-

3 Months Permit 6 Months Permit 12 Months Permit

Daily/Annual Please specify

Please make cheque/postal order payable to: **THE LONDON BOROUGH OF WALTHAM FOREST**

3 CHANGE OF VEHICLE

I enclose my current permit to be exchanged for a replacement bearing the following Registration No.

4 REPLACEMENT

I declare that my Permit No. has been lost/stolen, and I wish to apply for a duplicate.

Please give brief circumstances of loss/damage:
.....
.....

Vehicle Registration No.

5 PAYMENT METHOD:- (Tick as appropriate) Cash Postal Order Cheque Credit Card

Cheques must be made payable to “LBWF” and submitted with a current cheque guarantee card number.

(a) I enclose a cheque/postal order for the sum of £.....

For current charges please ring 020 8520 0520.

(b) Cash is accepted for Personal Callers. (Please do not send cash through the post)

(c) I wish to pay by Access/Visa/Mastercard/Eurocard/Switch/Solo/Delta (delete as applicable)

I authorise you to debit my account with the amount of £

Card Number (Switch 19 digits, others 16 digits)

Issue Number (Switch card only) Expiry date of card Valid from

Name as on card: (Please print) Address:

..... Signature:

A false declaration would invalidate your permit and may lead to prosecution.

Please return this form to The Parking Shop, Units 9-10 Alpha Business Centre, 60 South Grove, Walthamstowe E17 7NX

THIS FORM MAY BE USED TO PREVENT FRAUD

Permit Renewal

Please ensure you renew your permit before it expires. The responsibility for renewal rests with the permit holder, residents using expired permits will receive penalty notices.

For Office Use Only:

Initials	Type	Start	Issued