

## **PUBLIC NOTICE**

### **LONDON BOROUGH OF WALTHAM FOREST**

#### **ACCESS TO INFORMATION PROCEDURE RULES**

##### **Notice under Rule 15 - Key Decision not included in Forward Plan.**

1. The report entitled "**Benefit Systems Review**" is a key decision because it requires the Contract Procedure Rules to be waived. The Contract Procedure Rules stipulate that competitive tendering is required where the estimated value of the contract concerned is expected to exceed £50,000. Contract Procedure Rules cannot be waived unless by a decision of full cabinet.
2. The report was not included in the Council's Forward Plan for August 2005.
3. The Leader of the Council will consider the report on to 19 August 2005 at 2.30 pm at Waltham Forest Town Hall. It would be impracticable to defer the decision until it has been included in the next Forward Plan because:
  - The work that is being completed is a priority, its purpose being to allow the reorganized service to move into its new premises. Further delays would be encountered by waiting until the matters inclusion in the next Forward Plan;
  - Further delays will impact on the project and on the Benefits system within the borough.
4. The Head of Legal and Democratic Services has informed the Chair of the Scrutiny Commission of this decision and provided him with a copy of this report.

**Satish Mistry**  
**Head of Legal and Democratic Services**

Date: 11 August 2005