

Freedom of Information Act 2000



Request Form for Information from the London Borough of Waltham Forest

* You must answer the questions marked **mandatory***

Name*	
Address for correspondence*	
Email address <i>(You must provide an email address where you ask for information to be supplied by email)</i>	
Telephone number <i>(optional, but will help us deal with any queries quickly)</i>	
Information requested* <i>(You must provide a description of the requested information that is enough to allow the Council to respond to your request.)</i>	
Communication Preference <i>(optional)</i> <i>(The Council will make all reasonable efforts to provide the information in the format requested. If it is not possible to do so, a reasonable alternative format will be used.)</i>	<p>Please put an X in the box next to your preference:</p> <p style="text-align: right;">No preference <input type="checkbox"/></p> <p style="text-align: right;">Hard Copy <input type="checkbox"/></p> <p style="text-align: right;">Inspection of the information <input type="checkbox"/></p> <p style="text-align: right;">Electronic <input type="checkbox"/></p> <p style="text-align: right;">Other (please state below) <input type="checkbox"/></p> <p>.....</p>

Please return this form to foi@walthamforest.gov.uk or to the **Information Officer**, Corporate Governance Unit, London Borough of Waltham Forest, Waltham Forest Town Hall, Forest Road, London E17 4JA, marked **Freedom of Information Request**.