

## **IMPORTANT - THIS COMMUNICATION AFFECTS YOUR PROPERTY**

TOWN AND COUNTRY PLANNING ACT 1990  
(as amended by the Planning and Compensation Act 1991  
and the Planning and Compulsory Purchase Act 2004 )

### **ENFORCEMENT NOTICE**

ISSUED BY: THE LONDON BOROUGH OF WALTHAM FOREST

1. **THIS NOTICE** is issued by the Council because it appears to them that there has been a breach of planning control, within paragraph (a) of Section 171A (1) of the above Act, at the land described below. They consider that it is expedient to issue this notice, having regard to the provisions of the development plan and to all other material considerations. The Annex at the end of the notice and the enclosures to which it refers contain important additional information.
2. **THE LAND TO WHICH THE NOTICE RELATES**  
  
Land at 28 Forest Glade, Highams Park, London E4 9RH registered with HM Land Registry under title number EGL92344 shown edged black on the attached plan.
3. **THE MATTERS WHICH APPEAR TO CONSTITUTE THE BREACH OF PLANNING CONTROL**  
  
Without planning permission:  
  
1) The formation of a room in the roof involving the alteration from hip to gable end and the installation of rear dormer with French windows.
4. **REASONS FOR ISSUING THIS NOTICE**

It appears to the Council that the above breach of planning control has occurred within the last four years. The unauthorised Development was substantially completed within the last four years.

The rear dormer window, due to its overall size and bulk and building finish would detract from the appearance of the building and adversely affect local visual amenity. The Development is therefore contrary to policies ENV1 and PSC4 of the Waltham Forest Unitary Development Plan 1996 and guidance in Supplementary Planning Guidance Note 4.

The Development results in loss of privacy for the occupiers of adjacent properties due to overlooking from the French Windows in the rear dormer window and therefore contrary to polices ENV1 and PSC4 of the Waltham Forest Unitary Development Plan 1996.

The Council does not consider that planning permission should be given, because planning conditions could not overcome these objections to the development.

**5. WHAT YOU ARE REQUIRED TO DO**

(1) Remove the dormer with French windows

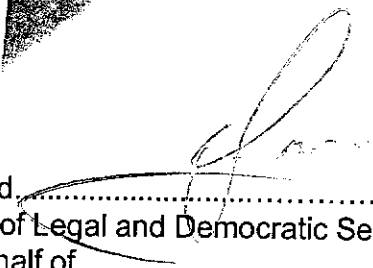
**6. TIME FOR COMPLIANCE**

6 months after this notice takes effect.

**7. WHEN THIS NOTICE TAKES EFFECT**

This notice takes effect on 4 March 2005 unless an appeal is made against it beforehand.

DATED:....1 February 2005.....

Signed   
.....  
Head of Legal and Democratic Services  
on behalf of  
London Borough of Waltham Forest  
Town Hall  
Forest Road  
Walthamstow  
London E17

**ANNEX**

**YOUR RIGHT OF APPEAL**

You can appeal against this notice, but any appeal must be received, or posted in time to be **received**, by the Secretary of State **before** the date specified in paragraph 7 of the notice. The enclosed booklet "Making your enforcement appeal" sets out your rights. Read it carefully. You may use the enclosed appeal forms.

- (a) One is for you to send to the Secretary of State if you decide to appeal together with a copy of this Enforcement Notice.

- (b) The second copy of the Appeal Form and the Notice should be sent to the Council.
- (c) The third copy is for your own records.

#### **WHAT HAPPENS IF YOU DO NOT APPEAL**

If you do not appeal against this Enforcement Notice, it will take effect on the date specified in paragraph 7 of the notice and you must then ensure that the required steps for complying with it, for which you may be held responsible, are taken within the period[s] specified in paragraph 6 of the notice. Failure to comply with an enforcement notice which has taken effect can result in prosecution and/or remedial action by the Council.